

DUFFIELD PARISH COUNCIL

Parish Clerk: Mrs. S Bygraves LLb
The Weston Center, Tamworth Street, Duffield
Derbys,
Telephone 01332 842740
Fax 01332 840265

February 5th, 2008

The attendance of Parish Councillors is requested, at a meeting of the Parish Council, to be held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 12th February 2008 at 7.00pm.

S Bygraves
Parish Clerk

1. Prayers
2. Public Participation

AGENDA

3. To receive apologies for absence
4. To note any Declaration of Members Interests (on any proposed item of debate)
5. To determine which items, if any, are to be taken in exclusion.
6. To confirm as a correct record the minutes of the meeting of the Parish Council held on 11th December 2007 (accuracy only) (copy previously circulated).
7. To confirm as a correct record the minutes of the meeting of the Cemetery Committee held on 21st November 2007 (accuracy only) (copy herewith).
8. To confirm as a correct record the minutes of the meeting of the Finance and General Purpose Committee held on 27th November 2007 (accuracy only) (copy herewith).
9. Update on Action Plan of outstanding actions to date (copy herewith)
10. Grounds Maintenance Contract: to consider if the contract should be extended for a further two years or if new tenders should be sought.
11. Standing Orders – To adopt Revised Standing Orders (copy herewith)
12. Financial Standing Orders
13. Grays Recreational Ground – Update on Playground funding and development

- 14.** Bylaws- email attached for consideration
- 15.** Information Technology – to consider aspects for a policy on the care and maintenance of Parish Council internet communication
- 16.** Account and Audit Regulation 2006(SI 2006 No 564 and appointment of internal and external auditors(report herewith)
- 17.** Clerk’s Report including correspondence (Appendix A, attached herewith)(Clerk)
- 18.** To receive reports from representatives on outside bodies
- 19.** Derbyshire Association of Local Councils - Circulars(Appendix B, attached herewith)
- 20.** To consider Planning and Licensing matters (Appendix C, attached herewith)
- 21.** Financial Matters (to authorise payment of the February 2008 accounts, (copy herewith).
- 22.** To receive the quarterly accounts to the 31st December 2007 (copy herewith).
- 23.** Banking Arrangements for Capital sums
- 24.** Risk Management (standing item)
- 25.** Public Involvement with Duffield Parish Council (standing item)
 - Duffield Skyline book by Lionel Bailey (example attached herewith)
 - Schedule of surgeries (attached herewith)
- 26.** Items for Information
- 27.** Outstanding Matters (Appendix D, attached herewith)

Date and time of next meeting 12th March 2008 in the Committee Room, Hazelwood Road, Duffield at 7.00pm.

APPENDIX “ A”

Correspondence

The following correspondence has been received since the last meeting:

1. Derbyshire County Council- Temporary Traffic Closure , Eaton Bank Duffield (attached herewith)
2. Derbyshire County Council – Planning application forms and validation criteria(attached herewith)
3. Derbyshire County Council – Rights of way improvement plan for Derbyshire 2007-2012 (attached herewith)
4. Government Office for the East Midlands – Draft East Midlands Plan Panel Report (attached herewith)
5. Campaign to protect Rural England - Planning Seminar (attached herewith)
6. Amber Valley Borough Council – Concerts in the Community Funding application.
7. Premier 1 (UK) Limited – Quotation for hanging baskets (attached herewith)
8. Mr M Pearson – Family Fun Fair (attached herewith)
9. Derbyshire Rural Community Council- Village of the Year (attached herewith)
10. Rt Hon Patrick Mc Loughlin – Change of contact details(attached herewith)
11. Communities and Local Government – Consultation (letter attached herewith)

General Matters

Miscellaneous Correspondence etc (Various File)

Please note that these items can be viewed at the Parish Office from date of receipt and will be tabled at the meeting.

1. Email attachments - Amber Valley Newsletters and photos (attached herewith)
2. Email Attachment – Belper Town Council Civic Service 9th March 2008
3. Belper Road Safety Committee – Minutes and Agenda for 9th January 2008 and 12th March 2008
4. Derbyshire County Council-SACRE Annual Report 2006/07
5. Environment Agency – Focus Magazine
6. Clerks and Council Direct – January Issue
7. Ecclesbourne Valley Railway – Ecclesbourne Express Magazine Winter 2008
8. Derbyshire County Council – Countryside Service Events in Derbyshire 2008

APPENDIX “B”

Derbyshire Association of Local Councils - Circular

All circulars included as email attachment herewith:

32/07 - Availability of locum clerks

33/07 - Credit Arrangements for borrowing by Parish Councils/ Comprehensive land register proposal
 34/07 - Training- Basic training for new Councillors and Clerks
 35/07 – Police Annual Parish Meeting
 01/08 – Index for 2007
 02/08 – Training for prospective Chairmen (05/04/08)
 03/08 – Representing the Future –The Report of the Councillors Commission
 04/08 – Locum Clerks Update
 05/08 – Representing the Future – National Response
 06/08 – Clerk and Council of the Year – Nominations
 07/08 – Draft Freedom of Information and data protection(appropriate limits and fees) regulations 2007
 08/08 – Greenspace Community Network
 09/08 – Derbyshire “Playing Field” Newsletter

APPENDIX “C”

Planning Applications

The following applications have been received and representation made since the last meeting:

Ref Num	Address and Proposal
<u>AVA/2008/0171</u> Reg: 8/Feb/2008 Dec:	141 Derby Road Duffield Belper Derbyshire DE56 4FQ The removal of part of the existing wall to the front of the property in order to allow parking.
<u>AVA/2008/0153</u> Reg: 7/Feb/2008 Dec:	6 Old Mill Close Duffield Belper Derbyshire DE56 4GQ Loft conversion and single storey extension
<u>AVA/2008/0132</u> Reg: 1/Feb/2008 Dec:	18 Curzon Lane Duffield Belper Derbyshire DE56 4DE Two storey side extension, new porch and garage/store extension
<u>AVA/2008/0110</u> Reg: 25/Jan/2008 Dec:	20 Melbourn Close Duffield Belper Derbyshire DE56 4FX Erection of rear extension.
<u>AVA/2008/0095</u> Reg: 24/Jan/2008 Dec:	Salcombe Cumberhills Road Duffield Belper Derbyshire DE56 4HA Additional roof windows to rear elevation and larger windows
<u>AVA/2008/0088</u> Reg: 22/Jan/2008 Dec:	8 Cornhill Close Duffield Belper Derbyshire DE56 4HQ Extension to dwelling
<u>AVA/2008/0057</u> Reg: 15/Jan/2008 Dec:	31 Avenue Road Duffield Belper Derbyshire DE56 4DW One and half storey extension over existing garage and kitchen/utility to front of property
<u>AVA/2008/0055</u> Reg: 15/Jan/2008 Dec:	Radio Mast - Vodafone Donald Hawley Way Duffield Belper Derbyshire Telecommunications Prior Notification: 15m lattice tower (17.5m

high) with 6 antennas incl. equipment cabinets, fencing and associated works. Representation made on ground of environmental impact.

[AVA/2008/0054](#)

Reg: 15/Jan/2008
Dec:

12 Granville Close Duffield Belper Derbyshire DE56 4FY

Proposed alterations and extension

[AVA/2008/0047](#)

Reg: 11/Jan/2008
Dec:

15 Holloway Road Duffield Belper Derbyshire DE56 4FE

Garage extension

[AVA/2008/0036](#)

Reg: 10/Jan/2008
Dec:

31 Milford Road Duffield Belper Derbyshire DE56 4EL

Detached two bedroom bungalow

Appendix “D”

Outstanding Responses and Actions

1. Quality Parish Council Status (On going)
2. S106 Amenity Funding (Castle View and Colour Works)
3. Church Car Park