

DUFFIELD PARISH COUNCIL

Parish Clerk: Mrs. S Bygraves LLb
The Weston Center, Tamworth Street, Duffield
Derbys, DE56 4ER
Telephone 01332 842740
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5th February 2009

The attendance of members of the Parish Council is requested, at a meeting to be held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 10th February 2009 at 7.00pm.

S Bygraves
Parish Clerk

1. Prayers
2. Public Participation
3. Guest Speaker (none at date).

AGENDA

4. To receive apologies for absence
5. To note any Declaration of Members Interests (on any proposed item of debate)
6. To confirm as a correct record the minutes of the meeting of the Parish Council held on 13th January 2009 (accuracy only) (copy herewith).
7. To confirm as a correct record the minutes of the meeting of the Strategy, Finance and General Purpose Committee held on 15th December 2009 (accuracy only) (copy herewith).
8. Update on Action Plan (copy herewith)
9. Youth Centre – response to questions (previously circulated)
10. Allestree Pitch Lease agreement (report herewith)
11. Clerk's Report including correspondence (Appendix A, attached herewith) (Clerk to report)
12. S106 Funding – Requests for funding support and responses. (Emails herewith)
13. To receive reports from representatives on outside bodies
14. Derbyshire Association of Local Councils – Circulars (Appendix B, attached herewith)

- 15.** To consider Planning and Licensing matters (Appendix C, attached herewith)
- 16.** Financial Matters (to authorise payment of the February 2009 accounts, (details of which are to be circulated prior to the meeting by the Clerk).
- 17.** Risk Management
 - 17.1** Annual Risk Management Review(presentation by Clerk)
 - 17.2** Review of system of internal controls (presentation by Clerk)
 - 17.3** Appointment of Internal Auditor for the Financial Accounting year to 31 March 2009
 - 17.4** Scope of Audit for 2008/09 (report herewith attached)
- 18.** Items for Information
 - a) Outstanding Matters (Appendix D, attached herewith)
- 19.** Date and time of next meeting 13th March 2007 in the Committee Room, Hazelwood Road, Duffield at 7.00pm.

APPENDIX “ A”

Correspondence

The following correspondence has been received since the last meeting:

General Matters

1. Belper Town Council – Civic Service invitation 22 March 2009
2. Mark Spilsbury - Comments on Duffield(email attached herewith)
3. Amber Valley Borough Council – Info for Councillors(email attached herewith)
4. Amber Valley Borough Council – Grounds Maintenance Contract Tender
5. Lowland Derbyshire Biodiversity Partnership – Duty of Public Authorities
6. Various - Grounds Maintenance Tender Documents to be opened by Councillors on the night.

Miscellaneous Correspondence etc (Various File)

Please note that these items can also in future be viewed at the Parish Office from date of receipt

1. Email attachments - Amber Valley Newsletters and photos (attached herewith)
2. Belper and District Road Safety Committee - Agenda for 11th March 2009 and minutes 14th January 2009*
3. Ecclesbourne Valley Railway Association – Newsletter Winter 2009
4. DVL RP – Management Group and Partnership Minutes(emails attached herewith)
5. FDVL – Letter to Partnership and Newsletter (emails attached herewith)
6. Derbyshire Rural Community Council – Press Release (email attached herewith)

APPENDIX “B”

Derbyshire Association of Local Councils - Circular

DALC - Circ. No. 01/2009 Index of the most important circulars

DALC - Circ. No. 02/2009 Redundant building grants/New Legal Regs Grievance and Discipline procedures

DALC - Circ. No. 03/2009 Age Discrimination – The “Heyday Challenge”

DALC - Circ. No. 04/2009 Retailer Training/Pay Award 2009

DALC - Circ. No. 05/2009 Parish Council (Power to Promote Well Beinmg)

APPENDIX “C”

Planning Applications

The following applications have been received and representation made since the last meeting:

Ref Num	Address and Proposal
<u>AVA/2009/0059</u> Reg: 30/Jan/2009 Dec:	Mill House Duck Island Tamworth Street Duffield Belper Derbyshire DE56 4EZ Listed building application for a proposed detached garage
<u>AVA/2009/0052</u> Reg: 30/Jan/2009 Dec:	Mill House Duck Island Tamworth Street Duffield Belper Derbyshire DE56 4EZ Construction of new detached garage
<u>AVA/2009/0055</u> Reg: 29/Jan/2009 Dec:	3 Oak Close Duffield Belper Derbyshire DE56 4HF Single storey extension to front of property incorporating extension to existing dining room and porch
<u>AVA/2009/0027</u> Reg: 13/Jan/2009 Dec:	6 Hazelwood Road Duffield Belper Derbyshire DE56 4DP Improvements to existing bungalow to form larger chalet style residence including new roof and 2 storey extension at rear
<u>TRE/2009/0377</u> Reg: 12/Jan/2009 Dec:	50 Town Street Duffield Belper Derbyshire DE56 4GG General Trimming of Four Yew Trees, Four Leylandii Trees, Two Cypressus Trees, Large Garden Shrubs and Reduction in Height of Highest Cypressus Tree

APPENDIX “D”

Outstanding Responses and Actions

1. S106 Amenity Funding