

DUFFIELD PARISH COUNCIL

Parish Clerk: Mrs. S Bygraves LLb
The Weston Center, Tamworth Street, Duffield
Derbys, DE56 4ER
Telephone 01332 842740

April 21st, 2011

The attendance of Parish Councillors is requested, at a meeting of the Parish Council, to be held in the Weston Centre, Tamworth Street, Duffield, on Wednesday 27th 2011 at 7.15 pm.

S Bygraves

Parish Clerk

AGENDA

PART 1 – NON-CONFIDENTIAL INFORMATION

1. To receive apologies for absence
2. Variation of Order of Business
3. To note any Declaration of Members Interests (Please see notes previously circulated and available at the meeting)
4. Public Speaking
5. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

“That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw”
6. To confirm the minutes of the meeting of the Parish Council Meeting held on 2nd March 2011 (accuracy only) (copy herewith).
7. To confirm the minutes of the meeting of the Recreational Committee held on 22nd February 2011 (accuracy only) (copy herewith).
8. To confirm the minutes of the meeting of the Strategy, Finance and General Purpose Committee held on 23rd March 2011 (accuracy only) (copy herewith).
9. Update on Action Plan (copy herewith)

10. Cemetery Superintendent – to review a draft contract for the employment of a Cemetery Superintendent. (copy herewith)
11. Repairs to the Lodge - to approve refurbishment works at Duffield Cemetery Lodge (Councillor B Woodings to report)
12. To approve the letter of engagement for Montague Architects (copy herewith)
13. To approve the terms and letter of engagement for Jocynlen Bernhardt project manager for the Eyes Meadow Development (copy herewith)
14. To adopt draft plans for the development at Eyes Meadow, Duffield. (copy herewith)
15. To approve a Car Boot Sale at Eyes Meadow on behalf of SSAFA on Monday 30th May 2011 (copy herewith)
16. To approve the Lads v Dads event at Eyes Meadow on Monday 2nd May 2011 (copy herewith)
17. Parish Council Insurance renewal (copy herewith)
18. To approve an agreement between Duffield Parish Council and Derbyshire County Council for the use of Grays Recreational Ground by Duffield Children’s Centre (copy herewith)
19. Ecclesbourne Valley Railway – Parking issues in Duffield (Councillor Greenwood to report)
20. Duffield Community Sports Group – Update on activity (Clerk to report)
21. Memorial Bench Eyes Meadow, Duffield – Request (copy herewith)
22. Clerk’s Report including correspondence (Appendix A, attached herewith)(Clerk)
23. To receive reports from representatives on outside bodies
24. Derbyshire Association of Local Councils - Circulars (Appendix B, attached herewith)
25. To consider Planning and Licensing matters (Appendix C, attached herewith)
26. Financial Matters to authorise payment of the April 2011 accounts, (copy herewith)
27. To receive and approve the Annual Accounts for the year ended 31st March 2011 (copy herewith)
28. Risk Management
 - 24.1 Annual Risk Management Review (copy herewith)
 - 24.2 Review of system of internal controls (copy herewith)

- 24.3 Appointment of Internal Auditor for the Financial Accounting year to 31 March 2011
 - 24.4 Scope of Audit for 2010/11 (report herewith attached)
29. Public Involvement with Duffield Parish Council (standing item)
30. Date and time of next meeting: 18th May 2011 at the Weston Centre, Tamworth Street, Duffield at approximately 7.15 pm following the conclusion of the Annual General Meeting which will commence at 7.00pm

PART 2 - CONFIDENTIAL ITEMS

- 31. Financial Matters (to authorise payment of the April 2011 of wages and salaries, (copy herewith)

APPENDIX “A”

Correspondence

1. Jane Jackson – Public Toilets and out of control Dogs (email herewith)
2. Derbyshire County Council – Parish Council Forum (email herewith)
3. Mr. & Mrs. Edwards - Ecclesbourne Valley Railway
4. Derbyshire County Council – Bus Shelter Installations
5. Duffield 1st Brownies – Thank You
6. Duffield 2nd Brownies – Thank You
7. Derbyshire Home Start – Request for funding
8. Belper & District Road Safety Committee – Road Safety Matters in Duffield

General Matters

Miscellaneous Correspondence etc (Various File)

Please note that these items can be viewed at the Parish Office from date of receipt and will be tabled at the meeting.

1. Amber Valley Borough Council – newsletters (email herewith)
2. Derbyshire County Council - Derbyshire Citizens' Panel Survey Results(email herewith)
3. Sustainable Government - Updates (email herewith)
4. Derwent Valley Line – Agenda and Reports (email herewith)
5. Derwent Valley Mills Partnership – DVD “where it begins”
6. SCREE Annual Report 2009/2010
7. Belper & District Road Safety Partnership – Agenda and papers : 11th May 2011
8. Clerk & Council Direct – March 2011
9. Local Council Review – Spring 2011

APPENDIX “B”

Derbyshire Association of Local Councils - Circular

All circulars included as email attachment herewith:

- 17/2011 – The Public Forest Estate - Parish Election 5 May 2011
- 18-2011 – Market Towns Finding and Bidding for Project Funding;
- 20-2011 – Action for Market Towns Awards nominations
- 21-2011 – Accounts & Audit Regulations etc
- 22-2011 – Employment Matters
- 23-2011 – East Midland Allotment Officers' Forum
- 24-2011 – IMPORTANT - NALC LEGAL BRIEFING L02

APPENDIX “C”

Planning Applications

The following applications have been received and representation made since the last meeting:

Ref Num	Address and Proposal
AVA/2011/0351 Reg: 18/Apr/2011	10 Holloway Road Duffield Belper Derbyshire DE56 4FE Two storey extension to rear of the property. Single storey extension to the front of the property
AVA/2011/0313 Reg: 11/Apr/2011	34 Tamworth Street Duffield Belper Derbyshire DE56 4EZ Alteration to single storey kitchen and porch
AVA/2011/0284 Reg: 5/Apr/2011	Land North Of Meadows Farm Holloway Road Duffield Belper Derbyshire Variation of Condition 2 (Amendments to the siting, orientation and design of Plot 4) under AVA/2009/0349 & AVA/2005/1264
AVA/2011/0263 Reg: 29/Mar/2011	Land Behind 41 Hazelwood Road Duffield Belper Derbyshire Installation of floodlighting to private manege
TRE/2011/0035 Reg: 25/Mar/2011 Dec: 18/Apr/2011	Applereach 4 Hazelwood Road Duffield Belper Derbyshire DE56 4DP Crown reduce walnut tree, fell plum and conifer trees.
AVA/2011/0226 Reg: 22/Mar/2011	18 Holloway Road Duffield Belper Derbyshire DE56 4FE Extension to front and side
AVA/2011/0230 Reg: 22/Mar/2011	32 Holloway Road Duffield Belper Derbyshire DE56 4FE Detailed application for erection of one detached two bed roomed bungalow. Demolition of existing garage to provide re-development of site for bungalow and garage together with new access onto Holloway Road. This is a departure from the Development Plan. (Holding objection submitted by Duffield Parish Council)

AVA/2011/0214

Reg: 17/Mar/2011

Land At 51 And 41 Holloway Road Duffield Belper Derbyshire

Erection of 7 semi-detached and terraced units and 3 detached units. This is a departure from the Development Plan. (Holding objection submitted by Duffield Parish Council)

AVA/2011/0194

Reg: 9/Mar/2011

Dec: 14/Apr/2011

26 St Alkmunds Close Duffield Belper Derbyshire DE56 4ED

Proposed single storey attached car port extension to 26 St Alkmunds Close, Duffield, Derby, DE56 4ED