

DUFFIELD PARISH COUNCIL

Parish Clerk: Mrs. S Bygraves LLb
9 Granville Close, Duffield
Derbys, DE56 4FY
Telephone & Fax 01332 842368

November 1st, 2006

The attendance of members of the Cemetery Committee is requested, at a meeting to be held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 7th November 2006 at 7.00pm.

S Bygraves
Parish Clerk

AGENDA

- 1** Welcome by the Committee Chairman, Councillor John England.
- 2** To appoint a Vice Chairman of the Committee for 2006/07.
- 3** To receive apologies for absence.
- 4** To review the Terms of Reference for the Committee
- 5** To review budgets to date.
- 6** Review of charges (report herewith)
- 7** Duffield Cemetery Superintendents report.
- 8** Lodge Maintenance.
 - 8.1 Electrical Repair
 - 8.2 External Decoration (quotations attached herewith)
- 9** Retirement of Superintendent.(report attached herewith)
 - 9.1 Long term occupation of lodge
 - 9.2 Survey for future use
 - 9.3 Grounds maintenance and management of cemetery.
- 10** Ombudsmen report (copy enclosed herewith)
 - 10.1 Recommended first steps
 - 10.2 Resourcing and Training

- 11** Nature Reserve.(copy letters herewith)
- 12** Rules and Regulations.
 - 12.1 Cemetery and Memorial Gardens (current and borough regulations herewith)
 - 12.2 Mrs. Betty Mc Keggie(copy letter herewith)
 - 12.3 Allotments (current agreements copy herewith)
 - 12.4 Mrs. D Marshall (copy letter herewith)
- 13** Rolling programme of repair, renewal and health and safety inspections
- 14** Extension to Memorial Garden.
- 15** Flower Tubs. (Clerk)
- 16** Time and date of next meeting.