

# DUFFIELD PARISH COUNCIL

Parish Clerk: Mrs. S Bygraves LLb  
9 Granville Close, Duffield  
Derbys, DE56 4FY  
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**September 25, 2008**

**The attendance of members of the Cemetery Committee is requested, at a meeting to be held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 30<sup>th</sup> September 2008 at 4.00pm.**

S Bygraves  
Parish Clerk

## **AGENDA**

**Prior to the meeting members are invited to make a tour of the Cemetery and Allotments from 3pm**

- 1 To Appoint a Chairman of the Committee for 2008/09.
- 2 To Appoint a Vice Chairman of the Committee for 2008/09.
- 3 To Receive Apologies for Absence.
- 4 To Review the Terms of Reference and Constitution for the Committee
- 5 To Review the Minutes of the Meeting Dated 22<sup>nd</sup> January 2008 and Update of Action Plan (attached herewith).
- 6 Duffield Cemetery Superintendents Report
- 7 Memorial Testing – Update on actions
- 8 Handling of disputes at Duffield Cemetery
- 9 Request for Benches in the Cemetery – to discuss Council policy on the placement and type of benches to be placed in the Cemetery
- 10 Repurchase of Grave spaces – Request to repurchase unused space
- 11 To approve signage for the Cemetery – Example attached herewith
- 12 Scattering of Ashes in the Garden of Remembrance

- 13** Community Punishment work within the Cemetery
- 14** Archiving of Records.
- 15** Retirement of Superintendent.(standing item)
- 16** Rules and Regulations.(standing item)
- 17** Meeting with Allotment Holders – To agree a time and agenda
- 18** To Review Budgets to Date.(report to follow)
- 19** Time and Date of Next Meeting.