

DUFFIELD PARISH COUNCIL

Parish Clerk: Mrs. S Bygraves LLb
9 Granville Close, Duffield
Derbys, DE56 4FY
Telephone & Fax 01332 842368

May 21, 2009

The attendance of members of the Cemetery Committee is requested, at a meeting to be held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 26th May 2009 at 7.00pm.

S Bygraves
Parish Clerk

AGENDA

Prior to the meeting members are invited to make a tour of the Cemetery and the Allotment Gardens, meeting at 6.30pm at the Committee Room

- 1 To appoint a Chairman of the Committee for 2009/10.
- 2 To appoint a Vice Chairman of the Committee for 2009/10.
- 3 To receive apologies for absence.
- 4 To note any Declaration of Members Interests (on any proposed item of debate)
- 5 To determine which items, if any, are to be taken in exclusion
 - Agenda item 11 Retirement of the Superintendent,
 - Agenda item 12 Superintendents Service
 - Agenda item 17 Registration of Land and Buildings
- 6 To Review the Terms of Reference and Constitution for the Cemetery Committee
- 7 To Review the Minutes of the Meeting Dated 17th February 2009 and Update of Action Plan (attached herewith).
- 8 Duffield Cemetery Superintendents Report
- 9 Allotment Holders Meeting (report herewith)
- 10 Allotment hedging
- 11 Retirement of the Superintendent(report herewith)

- 12 Superintendents Service
- 13 Request for Benches in the Cemetery - The Family of Dr. Tom Donaldson
- 14 Garden of Remembrance – New project
- 15 Cemetery Pasture – To consider letting the Pasture (email request herewith)
- 16 Cemetery stationery – Receipt Book/Exclusive Rights Book (email sample herewith)
- 17 Registration of Land And Buildings - Update report by Clerk
- 18 Memorials Testing – Update on advice received
- 19 Meeting Schedule for the Committee
- 20 To consider the introduction of Councillor Rates / Employee rates
- 21 Rules and Regulations.(standing item)
- 22 To Review Budgets to Date.(report to follow)
- 23 5yr Forward Plan for 2009/10 budget planning
- 24 Time and Date of Next Meeting.