

DUFFIELD PARISH COUNCIL

Parish Clerk: Mrs. S Bygraves LLb
9 Granville Close, Duffield
Derbys, DE56 4FY
Telephone & Fax 01332 842368

May 21, 2010

The attendance of members of the Cemetery Committee is requested, at a meeting to be held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 25th May 2010 at 7.00pm.

S Bygraves
Parish Clerk

AGENDA

- 1** To appoint a Chairman of the Committee for 2010/11.
- 2** To appoint a Vice Chairman of the Committee for 2010/11.
- 3** To receive apologies for absence.
- 4** To note any Declaration of Members Interests (on any proposed item of debate)
- 5** Tour of the Cemetery and the Allotment Gardens, (please wear appropriate clothing and footwear)
- 6** To determine which items, if any, are to be taken in exclusion
 - 25 year service of superintendent
- 7** To Review the Terms of Reference and Constitution for the Cemetery Committee (attached herewith)
- 8** To Review the Minutes of the Meeting Dated 26th January 2010 and Update of Action Plan (attached herewith).
- 9** Duffield Cemetery Superintendents Report (to follow)
- 10** 25 years service of superintendent
- 11** To consider a standard storage container for allotment holders (examples herewith)
- 12** To receive quotations for replacement equipment (Clerk to report)

- 13** Cemetery Shed – to consider repair or replacement (Clerk to report)
- 14** Update on digitalisation of Cemetery Records (Clerk to report)
- 15** Rules and Regulations.(standing item)
- 16** To Review Budgets to Date.(report to follow)
- 17** Review of 5yr Forward Plan and update on works (copy herewith)q
- 18** ICCM Newsletters
- 19** Time and Date of Next Meeting: The Committee Room, Hazelwood Road, Duffield at 7pm on 28th September 2010.