

Duffield Parish Council

Minutes of the Meeting of the Finance and General Purposes Committee, held, in the Committee Room, Hazelwood Road, Duffield on Tuesday 28th November 2006 at 7.00m.

Present: Vice Chairman: J Rice
Councillors: Buckle, England, Rowlands

Also in Attendance: Mrs S Bygraves - Clerk

Apologies for Absence

399 Apologies for absence were received from Councillors Woodings and Storer

Declaration of Interests

400 Councillor England and Rice declared an interest in the application for funding from The Derbyshire Children's seaside home, and all Councillors declared an interest in the application for funding from Duffield Community Association. The Clerk advised members that these items could not be discussed due to the meeting becoming inquorate.

400 **Resolved:** that the two applications for funding be referred to the main Council for consideration.

Minutes of the Meeting of the Finance & General Purpose Committee

401 **Resolved:** that the Minutes of the Finance and General Purpose Committee Meeting held on 25th July 2006 be confirmed as a correct record and signed by the Chairman.

Matters Arising

402 Arising from minute reference 113, the Clerk confirmed that Mr & Mrs Saunders did not wish to enter into a lease agreement with the Parish Council for the visibility splay on Church Drive.

403 Arising from minute reference 114, the Clerk confirmed that self closing gates had not been installed at the railway footpath crossing point.

404 Arising from minute reference 115, the Clerk confirmed that Mr Simon Norris from Derbyshire Fire Authority had agreed to assist in the completion of a fire risk assessment for all Parish Building.

405 Arising from minute reference 116, the Clerk confirmed that a financial risk assessment had been encompassed into the five year budget plans as submitted to this committee and included herewith.

- 406** Arising from minute reference 119, the Clerk confirmed that the Village Warden was now working 24 hours per week as agreed by the Parish Council at their meeting of 12th September 2006 under minute reference 244.
- 407** Arising from minute reference 121 and 122 the Clerk confirmed that consultation with members remained outstanding however preliminary investigation work had been completed.

Resolved:

- 408** That the Clerk write to Rupert Brennan Brown of Wyvern Rail to establish the process by which self closing gates could be installed at the crossing of the Glen, and seek costings in relation to this.
- 409** That the Clerk liaises with Councillor Buckle regarding the Sage Financial Packages.

Item taken in Exclusion

- 410** None

Dispensation Request Duffield Community Association

Following Declarations of Interests by the majority of Councillors in relation to Duffield Community Association, the Clerk confirmed a request for a dispensation in relation to matters associated with the Association would be presented to the Standards Committee at Amber Valley on Monday 11th December 2006. A letter making a formal request for such dispensation was distributed to Parish Councillors.

- 411** **Resolved:** that Councillors wishing to seek a dispensation should sign the formal request as distributed and submit this in good time to Mr Grady, Monitoring Officer at Amber Valley Borough Council.

Applications for Grant Aid under S137 of the LGA 1972

Applications for grant aid were received from the Duffield Parish Plan Youth Group £500, Derbyshire Coalition for living £100, Vitalise £50 and Victim Support £100. The applications were adjudged against criteria adopted by the Parish Council at their meeting of 14 November 2006 under minute reference 374.

- 412** **Resolved:** that S137 grant aid be awarded to Duffield Parish Plan Youth Group for £500, Derbyshire Coalition for living for £100, Vitalise for £50 and Victim Support for £100.

Parish Council Charges

In accordance with the Parish Councils Financial Regulations the Committee reviewed the Parish Councils charges.

- 413** **Resolved:** that the following charges be adopted by the Parish Council effective from 1st April 2007

Activity	Duffield Parish Council Charges 2007/08
Football	
Senior with change with supervision	36.30
Senior pitch only	19.20
Senior pitch with self supervision	26.95
Junior pitch with supervision	20.75
Junior pitch only	9.85
Junior pitch with self supervision	11.40
Adults Changing Rooms Only	15.55
Junior Changing Rooms Only	5.20
Allestree FC (new pitch) fixed for period of loan until Feb 2009	n/a
General Open Spaces	
Duffield Cricket Club This is reviewable every 5 years and was notified 6 months prior to 25/01/2006. No adjustment is due until 2011.	n/a
William Gilbert School (Grays Rec)	466.65
Vintage Event (+500 deposit)	1088.85
General	
Notice Board maintenance fee	5.95

Budgetary Control for 2006/07, Risk Assessment and Precept Request

The Committee having previously received a full Financial Analysis of current and committed expenditure, as detailed in Appendix A, reviewed the current levels of expenditure against budget and the future levels of precept required to meet expected activities.

Fixed and Variable expenditure for the year 2006/07 of £52,104 together with committed expenditure of £35,146, gave a carry forward balance of £37,294.

The Risk Assessment for the Council Reserve identified that the main area of risk was staff illness, as all other liabilities were covered by rolling reserves or insurances. The maximum level of risk identified was 50 % of all salaries and this was calculated in when estimating require precepts for 2008 to 2011.

The Recommended levels of precept and reserve required for 2008 to 2012 were identified as:

	2008	2009	2010	2011
Balance B/fwd	37,294	27,221	28,582	30,011
Fixed and Variable Expenditure	201,318	122,437	125,643	137,600
Fixed Income	96,136	27,011	28,350	29,758
Reserve	27,221	28,582	30,011	31,512
PRECEPT	95,109	96,787	98,722	103,144
% increase on previous yr	30.2%	1.7%	1.99%	4.4%

The significant increase in precept in 2008 is due to costs associated with Risk Assessments required by the Auditor for both the Cemetery and at other Parish Council properties. Provision has also been made to cover Parish Council elections the cost of which is 25% higher than in previous years and repairs to the roads at Eyes Meadow and the Cemetery. Ongoing increases relate to smoothing of these costs over the next five years assuming a 5% increase in inflation rates.

- 414 Resolved:** that the budgets and precept request subject to the minor adjustment of £230 income from the Cricket Club and the substitution of seat repairs and renewals for Christmas tress and lighting be recommended to the Parish Council for adoption for the ensuing year.

Payment to Derwent Valley World Heritage Site

- 415 Resolved:** the Committee do not recommend a payment of £100 to the Derwent Valley World Heritage site for 2006/07.

Meeting Dates

- 416 Resolved:** that meeting dates as advised by the Clerk for 2007/08 be recommended to the Parish Council for adoption.

Date of Next Meeting

- 417 Resolved:** that the next meeting of the Finance and General Purpose Committee will take place on Tuesday 27th March at 7.00pm, in the Meeting Room on Hazelwood Road, Duffield.

There being no further business to discuss, the Vice Chairman closed the meeting at 9.15pm

Signed----- Date-----