

# Duffield Parish Council

## Minutes of the Meeting of the Strategy Committee, held, in the Committee Room, Hazelwood Road, Duffield on Tuesday 20<sup>th</sup> March 2007 at 7.00pm.

Present: Chairman: Councillor P Buckle  
Councillors: England, Hibbert, Rice, Rowlands, and A Woodings

### Apologies for Absence

537 Apologies for absence were received from Councillor, Knibbs and Mr. P Baxter

### Declaration of Interests

538 Councillor Hibbert declared a prejudicial interest in matters relating to the Weston Centre, and left the meeting during subsequent discussions relating to the Weston Centre.

### To review minutes of the previous meeting

539 Members reviewed the minutes Strategy Committee meeting held on 24<sup>th</sup> October 2006, and approved by the Parish Council on the 9<sup>th</sup> January 2007.

### Parish Plan Working Groups

#### Youth Group

The group is now being led by Chairman Mr. Ian Lloyd, and Mr. Martin Boddy as Vice Chairman. The group intended to submit a lottery application and Mr. Phil Buckle was assisting with this. A tenuous link had been made with the Cricket Club. There is concern over the long term maintenance costs of the project and questions have been raised as to the Parish Council's role in funding this.

540 **Resolved:** that the Parish Council be requested to consider the long term financing of the proposed centre and establish its legal position in awarding such funding.

### **Transport Group**

Mr. Alan Dungworth had taken on the role of Chairman of this group, and had written a number of reports including traffic problems on Wirksworth Road, Parking in Duffield, and the provision of a cycle way from Duffield from Derby. These reports had been sent to Derbyshire County Council however their response remained outstanding.

**541 Resolved:** that the Clerk follow up on the outcomes of the suggestions made to Derbyshire County Council.

**542 Resolved:** that Councillor Buckle forward information regarding cycle routes in Duffield and traffic congestion on Wirksworth Road to the Clerk .

### **Business Group**

**543** Support had been given to this group for more than 6 months. It had established a website and communication amongst some members had proved a positive development. A business information page had been placed on the Parish Councils' website. The suggestion of a village map had been passed to the Duffield Community Association who are investigating possible formats and locations.

### **Environmental Group**

Many of the issues identified by this group had been adopted as a result of the introduction of kerb side recycling. Plastic recycling remained an issue and efforts had been made to address litter in Duffield.

**544 Resolved:** that the Clerk contact Amber Valley Borough Council and suggest plastic recycling provisions be re-introduced to Duffield with Chapel Street as a possible site.

**545 Resolved:** that the Clerk investigate the implications of organizing a "Clean Duffield Day" and the resources required to undertake such an event.

### **Post Retirement Group**

The introduction of dropped kerbs in a number of location following lobbying by this group had been extremely beneficial to the village.

**546 Resolved:** that a list of service providers with links be placed on the Parish Council website.

### **Information and IT Strategy**

Councillor Buckle presented the draft information and IT strategy to members. It was noted that the report included a recommendation that Councillors claim expenses for paper, ink and broadband connections. The report included clarification that Councillors not wishing to receive information by computer would receive paper copies of all documents.

- 547 Resolved:** that the tax implications of providing broadband access to Councillors be investigated.
- 548 Resolved:** that a recommendation be placed before the Parish Council that the information and IT strategy be adopted as Council policy.

#### **Weston Centre Office provision**

Further to a report as requested by the Parish Council and distributed to members, it was

- 549 Resolved:** that recommendations as contained within the report be put to the trustees of the Weston Centre for consideration in the negotiation for an office for the Parish Council.

#### **Youth Parish Council and Ecclesbourne School**

- 550 Resolved:** that this project be held over until after the result of the forthcoming elections in May 2007.

#### **Accounting Packages**

Further to discussions on the information required by Council and test runs of Sage accounting software, and other products it was:

- 551 Resolved:** that Councillors Buckle and Hibbert would draft accounts reporting schedules for use by the Parish Council and these would be presented to the Council in the new financial year.

#### **Parish Council website**

Councillor Buckle was congratulated on her determination and hard work in completing the new Parish Council website. A report on the new site was to be placed in the Duffield Scene, and already new ideas on links and further information were being suggested. It was

- 552 Resolved:** that a review of the website would take place in six months with updates and page replacements or additions taking place at this time.

## Review of Budgets for 2006/7 and 2007/8

- 553 The following financial information was reported to the committee. Outstanding work on tree inspections and remedial work would it was anticipated be completed in early spring, and this budget would be kept in reserve for this purpose.

### Duffield Parish Council

#### Receipts and Payments 20/03/2007 Cost Centre Report Detail

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	Actual Year	Anticipated spend to year end	Variance on anticipated spend	Budget 2007/08
106 <b>Strategy</b>				
1601 Reorganisation	2,274	2,274	0	2,000
1602 Hosting website	472	0	-472	500
1603 Staff Training	0	0	0	
1604 Safety Inspections	1,687	3,265	1,578	385
Accounting Packages	0	0	0	450
	<b>£4,433</b>	<b>£5,539</b>	<b>£1,106</b>	<b>£3,335</b>

Notes for safety spend for 2006/07

		Total	actual spend
Tree safety Inspections		450	0
Personnel Safety Risk Assessments(training)	mainly time		
<b>Electrical Safety Inspections</b>			
Cemetery Lodge		500	
Chapel		335	
Changing Rooms		320	
Committee Room		215	1292
Building Safety Inspections			
<b>Fire Risk</b>	Time cost		
Woodworm damage			
<b>Legionella ( bi-annual risk assessments)</b>			
<b>Legionella (six monthly inspections)</b>	training/time	250	250
Structural Safety Inspection			
Gas Safety Inspections			
<b>Eyes Meadow</b>		120	70
<b>Lodge</b>		75	75
Remedial work to cover inspections			
Trees	allow £1000	1,000	0
		<b>3,265</b>	<b>1687</b>

**Date and time of next meeting**

- 554 Resolved:** that the next meeting of the Strategy Committee will take place on Tuesday 19<sup>th</sup> June 2007 at 7.00pm, in the Meeting Room on Hazelwood Road, Duffield.

Signed \_\_\_\_\_ Date \_\_\_\_\_