

SECTION A

PREAMBLE and INSTRUCTIONS for TENDERING

A.1 Invitation to Tender

Duffield Parish Council is seeking tenders from suitable contractors for the carrying out of grounds maintenance upon the Terms and Conditions of the attached Contract. The Council will be using "Best Value Principles" in awarding this Contract.

The work is known as Grounds Maintenance within the Duffield Area comprising of the maintenance of playing fields, public open spaces, play area, cemetery, access roads, car park and public rights of way within the Parish.

Tenderers' are invited to tender for the period 1 April 2009 to 31 March 2012, i.e. a period of 3 years, with the possible extension of 2 years at the discretion of the Parish Council and subject to satisfactory performance up to that time.

A.2 Scope of Tender

The tender is being invited on the basis that all work specified in the Bill of Quantities and Schedule of Rates will comprise the whole tender.

Clarification of the Tender Documents will be available to Tenderers' by contacting the Parish Clerk, Mrs. S Bygraves by telephone on 01332 842740, by email at sally.bygraves@duffieldpc.org.uk or in writing to The Weston Centre, Tamworth Street, Duffield, Belper, Derbyshire, DE56 4ER.

A.3 Contract Period

The rates quoted in the Bill of Quantities and Schedule of Rates shall remain fixed for one year from the commencement of the Contract and thereafter revised on each anniversary, in accordance with the rise or fall of the prevailing General Retail Price Index. This index to be confirmed by the Amber Valley Borough Council Treasurer and published by the appropriate Government Department, between the date one month prior to the Commencement Date and the date one month prior to the first, second, third and fourth anniversaries thereof, as the case may be.

A.4 Payments

Payments will be made monthly in arrears on the second Tuesday of each month for the previous complete four or five week month. It will be based on a certification system specified by the Parish Clerk, but only for actual work done, subject to any deduction for damages, etc. and/or increases or decreases relating to variations, etc. in the services or otherwise authorised under the Contract.

