

DUFFIELD PARISH COUNCIL
S137 GRANT APPLICATION CRITERIA

APPLICATIONS WILL BE JUDGED ACCORDING TO THE FOLLOWING ASSESSMENT CRITERIA. YOUR APPLICATION MUST THEREFORE DEMONSTRATE HOW YOUR ORGANISATION OR PROJECT MEETS THESE CRITERIA:

1. THE ORGANISATION OR PROJECT MUST BE DUFFIELD BASED OR CARRY OUT ACTIVITIES (OTHER THAN FUND-RAISING) FOR THE BENEFIT OF DUFFIELD RESIDENTS.
2. THE ORGANISATION OR PROJECT MUST DEMONSTRATE IT BENEFITS THE RESIDENTS OF DUFFIELD.
3. THE ORGANISATION OR PROJECT MUST DEMONSTRATE HOW IT LINKS TO THE OBJECTIVES ON DUFFIELD PARISH COUNCILS PARISH PLAN WHICH CAN BE VIEWED AT WWW.DUFFIELDPC.ORG.UK/ ALTERNATIVELY PLEASE USE THE CONTACT DETAILS ON THE FRONT PAGE OF THIS GUIDANCE TO OBTAIN A COPY.
4. APPLICATIONS MAY RELATE TO A SCHEME OF BOTH REVENUE AND CAPITAL COSTS.
5. APPLICATIONS MUST BE SUBMITTED BY AN ORGANISATION NOT CONDUCTED FOR PROFIT
6. APPLICATIONS MAY RELATE TO START UP COSTS ASSOCIATED WITH NEW ORGANISATIONS OR CHARITIES
7. THE ORGANISATION TO WHICH THE APPLICATION RELATES SHOULD NOT BE EXCLUSIVE, BUT SHOULD ALLOW ACCESS TO OR USE/PARTICIPATION BY THE GENERAL PUBLIC. THERE MUST BE NO RESTRICTION ON MEMBERSHIP BY ANY ORGANISATION TO WHICH A GRANT IS TO BE MADE. MEMBERSHIP MUST BE OPEN TO THE GENERAL PUBLIC AND NOT REFUSED ON GROUNDS OF GENDER, RACE, DISABILITY, SEXUAL ORIENTATION, OCCUPATION, RELIGIOUS, POLITICAL OR OTHER BELIEFS.
8. THE PURPOSE TO WHICH THE GRANT IS TO BE APPLIED MUST NOT RELATE TO RELIGIOUS BELIEF OR PARTY POLITICAL ACTIVITIES.
9. APPLICATIONS MUST BE ABLE TO DEMONSTRATE EVIDENCE OF LOCAL SUPPORT AND VOLUNTARY EFFORT.

10. APPLICANTS MUST BE ABLE TO SUBMIT SUCH DETAILS OF SCHEMES AS MAY BE REQUESTED, FOR EXAMPLE PLANS/DIAGRAMS AND RELIABLE COMPETITIVE QUOTATIONS AND DETAILS OF FUNDING PROPOSED.
11. THE APPLICANT MUST PROVE THAT THE NECESSARY PLANNING PERMISSION AND BUILDING CONTROLS HAVE BEEN ACQUIRED FOR ANY BUILDING WORKS WITHIN THE SCHEME.
12. WORK SHOULD COMMENCE ON THE SCHEME WITHIN TWELVE MONTHS OF THE GRANT AID BEING APPROVED.
13. SCHEMES CAN ALSO INCLUDE THE COST OF EXTRAORDINARY ITEMS OF REPAIR/REPLACEMENT WHICH WOULD EXCEED THE NORMAL LEVEL OF REPAIRS AND MAINTENANCE AND INCLUDE MAJOR ITEMS OF EQUIPMENT AND ITEMS OF A SUBSTANTIAL FINANCIAL NATURE; SUBJECT TO EACH ITEM BEING CONSIDERED ON ITS MERITS.
14. WORKS TO RELIGIOUS BUILDINGS ARE EXCLUDED EXCEPT THOSE WHICH FULFILL A SUBSTANTIALLY WIDER COMMUNITY ROLE BEYOND THE CONFINES OF THE RELIGIOUS REQUIREMENTS AND SUBJECT TO THE COMMUNITY FACILITIES HAVING SEPARATE FINANCIAL AND MANAGEMENT ARRANGEMENTS.

Conditions of Funding

- a. ANY CHANGES TO THE PROJECT OR ACTIVITY FOR WHICH FUNDING WAS ORIGINALLY GRANTED REQUIRE FURTHER APPROVAL FROM THE COUNCIL.
- b. THE DUFFIELD PARISH COUNCIL MUST BE RECOGNIZED IN PUBLICITY MATERIAL RELATING TO THE PROJECT OR ACTIVITY.
- c. THE APPLICANT MUST PROVIDE CONFIRMATION OF BUILDING REGULATIONS APPROVAL AND/OR PLANNING PERMISSION FOR THE WORKS.
- d. IT IS A CONDITION OF ANY GRANT AWARDED THAT THE ORGANISATION CONCERNED MUST PRODUCE AUDITED ACCOUNTS FOR THE MOST RECENT FINANCIAL YEAR OR IF THESE ARE NOT AVAILABLE FORECASTS OF EXPENDITURE AND INCOME FOR FUTURE YEARS IN SUPPORT OF APPLICATIONS AND SUCH OTHER DETAILS AS MAY BE REQUESTED.
- e. SUCCESSFUL APPLICANTS MUST AGREE TO ABIDE BY EQUAL OPPORTUNITIES POLICY.
- f. COUNCIL GRANT AIDED ORGANISATIONS WORKING WITH VULNERABLE ADULTS AND CHILDREN MUST HAVE A POLICY IN PLACE TO PROTECT THE

CHILDREN/VULNERABLE ADULTS. ANY GRANT OFFERED WILL BE DEPENDANT ON THE APPLICANT PROVIDING EVIDENCE OF SUCH A POLICY OR EVIDENCE THAT THE GROUP IS ACTIVELY WORKING TOWARDS ADOPTING A POLICY.