

# Duffield Parish Council

## Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield on Tuesday 11<sup>th</sup> November 2003 at 7.15pm

Present: Chairman: Councillor J C Rowlands  
Vice Chairman: Councillor N G Storer  
Councillors: Buckle, England, Sartin and B J Woodings  
County Councillor P Clark

Also in attendance: Mr D R Bostock – Parish Clerk  
Mrs S Bygraves – Treasurer / Assistant Clerk  
One member of the public.

Apologies for absence were received from: Councillors Fletcher, Knibbs, Rice and A Woodings

The Chairman requested all present to stand for one minutes silence, in memory of all those who had fallen in the various conflicts that have taken place over the years.

The Reverend Ron Brickman thereupon led those assembled in prayer, stating that our thoughts were very much with the family of the recently deceased Lyn Lamb, who had worked tirelessly on behalf of the local community and its environment. He also extended our thoughts and prayers to Stuart & Sally Fletcher and their family, wishing Stuart a speedy recovery from his present illness.

### 126/03 Minutes of the Meeting of the Parish Council

The Clerk gave members an update on matters arising from the minutes, as follows:

117/03 b) The Clerk circulated members with a copy of the “Model Charter”, which is the model for individual charters for principal local authorities, following consultation and discussion with their Parish Councils regarding transfer or sharing of powers etc.

**Resolved:** that the minutes of the Meeting of the Parish Council held on 14 October 2003, be confirmed as a correct record and signed by the Chairman, subject to the word “there” being changed to “their” on the third line of paragraph five on page four.

### 127/03 Open Spaces Committee

**Resolved:** that the minutes of the Open Spaces Committee held on 21 October 2003, be received and adopted as Council policy.

### 128/03 Planning and Licensing Matters

Members noted the Planning and Licensing Matters circulated and agreed the following representations on current applications:

AVA/2003/1292 – Extensions & alterations to provide new bedroom, utility, study and enlarged living room at The Cabin, 5 Flaxholme Avenue, Duffield for Mr N Bremner and Ms F Steele of the same address (no representations).

AVA/2003/1320 – Extension and boundary wall to property at 3 Castle View, Duffield for Mr & Mrs G Batchelor of the same address (no representations).

AVA/2003/1323 – Listed Building Consent for installation of new stairway and form openings through internal walls at 13 King Street, Duffield for Mr Wheeldon of 10 Hazelwood Road, Duffield (no representations).

AVA/2003/1326 – Building of stone wall with columns to fix gates at 35 Tamworth Street, Duffield for Mr I Ecob of 18 Ash Tree Close, Breadsall (no representations).

AVA/2003/1329 – Ground floor kitchen and porch extension 44 Hall Farm Road, Duffield for Mr & Mrs Brooks of the same address (no representations).

### **129/03 Clerk's Report**

#### **a) Attempted break-in at the Co-op Shop on Town Street on 10 November 2003**

The Chairman advised members of the above incident, confirming that the perpetrators had been apprehended in a road block, still in possession of evidence from another crime. Arising from this incident he raised the issue of CCTV cameras again.

The Clerk confirmed that the Borough Council were no longer pursuing the acquisition of a mobile CCTV facility and were confining themselves to the provision of fixed cameras in their four Town Centres.

**Resolved:** that the issue of providing CCTV cameras in Duffield be debated at the next Finance and General Purposes Committee on 25 November 2003.

#### **b) Belper Steam & Vintage Event**

The Clerk reported that the Organisers of the above event had agreed to a Site Meeting with members of the Open Spaces Committee on Saturday 22 November 2003 at 1.00pm.

#### **c) Letter from Mr John Farrow**

The Chairman advised members of the content of the above letter and explained that some of the matters raised would be discussed at the Colour Works Liaison Committee on Friday 14 November 2003, with the remaining footpath matters being dealt with at the Footpaths Committee on 18 November 2003.

**d) Correspondence** was tabled and received in accordance with Appendix "B", together with the following additional items:

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19.D C A – Various Matters

20.D C A – Christmas Trees

**Resolved:**

- a) that arising from item 4, that the Millennium Banner CD-ROM be circulated to all members and the details of the project be placed on the Council's new Web Site and in the Newsletter. That the wording of the inscription on the original information panel with the banners, be obtained from the Borough Council.
- b) that arising from item 5, the Clerk circulates copies of the Borough Council's Annual Scrutiny at Work Report to all members.
- c) that arising from items 6 and 12, the Clerk circulates all members with the documents under the new circulation system.
- d) that arising from item 8, the Clerk records the fact that the members can access the full colour version of County Councils Road Accidents in Derbyshire : Casualty Report 2002, via their website ([www.derbyshire.gov.uk](http://www.derbyshire.gov.uk)), located within the Environmental Services Section. Furthermore a black and white copy of the Report can be obtained by phoning 01629 580000, extension 7590.
- e) that arising from item 10, the Clerk advises the residents of Duffield in the next Newsletter that they should advise the County Council direct of any problems they wish to report regarding the local highway and footway infrastructure.
- f) that arising from item 19, the Clerk checks the detail of the Borough Council Mechanical Sweeping rota within Duffield and circulates a copy of the rota presented by County Councillor Peter Clark at the meeting, to all members and the Community Association.
- g) that arising from item 20, the Clerk arranges for the Council's Grounds Maintenance Contractor to help the Community Association again this year with the erection and removal of the annual Christmas Trees, ensuring that the trees are recycled afterwards.
- h) that arising from item 21, County Councillor P Clark very kindly agreed to fund the final elements of the Millennium Celebrations from his annual Community Fund, namely the Rose Garden (£340) and the fixing of Millennium Plaques to the Millennium Oak and the Millennium Signpost (£200).

**130/03 Reports from Outside Bodies**

**The Parish Plan**

**Councillor Buckle** confirmed that a grant of £3,000 had been awarded to the Parish Plan Committee from the Countryside Agency.

**The Meadows School**

**Councillor Buckle** reported that she had attended a meeting at the school to discuss their Transport Plan, which was duly approved. She confirmed that more children walk to the school than the national average and efforts are being made to increase the numbers of children cycling to the school

### **131/03 DALC Circulars**

Circulars and correspondence received from DALC were tabled and received in accordance with Appendix "C".

#### **Resolved:**

That arising from item 3, the Clerk reports Circular No. 36/2003 Training and Your Budget to the next Finance & General Purposes Committee.

### **132/03 Financial Matters**

a) The Treasurer/Assistant Clerk circulated details of the monthly payments.

b) The Treasurer/Assistant Clerk reported on the success of the Parish Council's first bonfire and firework display held on Saturday 8 November 2003. She confirmed that a post event meeting is to be held of the organising sub-committee, which will also consider the future of the event. A sum of £2,774 was taken in gate receipts and after expenses a surplus of £871.00 had been banked.

The Treasurer/Assistant Clerk also recommended that the following donations be made to the voluntary bodies who had helped in facilitating the event:

	£
Derby Civil Aid	60.00
Fire Service Benevolent Fund	50.00
620 Squadron ATC	100.00
Duffield Community Association	20.00

c) The Clerk and R F O reported that Notice of Completion of the Annual Audit for the 2002/03 financial year had been received from the Audit Commission, who confirmed that they had no items of concern to report to the Parish Council. He had therefore instructed the Treasurer/Assistant Clerk to place the necessary notice of Completion of Audit & Right to Inspect the Annual Return on the Village Notice Board on 12 November 2003.

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#### **Resolved:**

a) that the Treasurer/Assistant Clerk's tabled monthly invoices for October 2003 in the sum of £17,194.07 be initialled and approved, with cheques due signed by members and the Clerk.

b) that the Treasurer/Assistant Clerk be thanked for all her efforts in co-ordinating and organising a very successful and bonfire and firework display, and that her recommendations for donations to the voluntary bodies who helped with the event be approved in accordance with the above list.

c) that Councillors Buckle and Sartin, along with the Clerk and his family be thanked for their help with Stewarding at the bonfire and firework display.

d) that the successful conclusion of the 2002/03 Annual Audit of the Parish Council's Accounts be noted.

### **133/03 Associate School Governor**

The Clerk reported on the need for an Associate School Governor to be appointed to Ecclesbourne School from the Parish Council.

**Resolved:** that the Clerk circulates all members regarding the filling of the above post.

### **134/03 Parish Council Web Site**

Councillor Buckle reported on her progress with the creation of the proposed Parish Council Web Site and gave members a short demonstration of the progress so far, on her Lap Top Computer. She also confirmed that the new Web Site had been registered as ([www.duffieldpc.org.uk](http://www.duffieldpc.org.uk).)

**Resolved:** that Councillor Buckle continues to progress, the Parish Council Web Site and that the Parish Council Logo that had been prepared by the Treasurer/Assistant Clerk be approved.

### **135/03 General Information**

County Councillor P Clark advised members that he understood that the Cockpit Lane and Chapel Street to Kings Head rights of way claims, made three years ago by the Parish Council may be close to a successful conclusion.

### **136/03 Date of Next Meeting**

**Resolved:** that the next meeting will take place on Tuesday 9 December 2003 at 7.15pm, in the Meeting Room on Hazelwood Road, Duffield.

There being no further business to discuss, the Chairman closed the meeting at 9.25pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_