

# Duffield Parish Council

## Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield on Tuesday 10<sup>th</sup> February 2004 at 7.15pm

Present: Chairman: Councillor J C Rowlands  
Vice Chairman: Councillor N G Storer  
Councillors: Buckle, Hibbert, Knibbs, Rice, Sartin and A Woodings

Also in attendance: Mr D R Bostock – Parish Clerk & R F O  
Mrs S Bygraves – Treasurer / Assistant Clerk  
County Councillor P Clark (Part)  
Mrs D Smith  
Mr D Beauchamp and Mr D Mackenzie (Allestree FC) (Part)

Apologies for absence were received from: Councillors England, Fletcher and B Woodings

Prior to the meeting the Reverend Ron Brickman, led those assembled in prayer, particularly referring members thoughts and prayers to the families and friends of Percy Taylor and Stuart Fletcher.

He also introduced the new Duffield Evangelical Baptist Minister the Reverend Peter Frymann to members present.

### 016/04 Minutes of the Meeting of the Parish Council

The Clerk gave members an update on matters arising from the minutes, as follows:

129/03 Res.a) The Clerk advised that as Stephanie Palmer at the Borough Council was likely to take a long time reproducing the Millennium Banner Graphics, the matter should be placed in Appendix "D".

005/04 Res. d) The Clerk advised that Mr N Mirfin of the Millennium Meadow Conservation Trust, had given him a verbal response regarding the problems raised by the Environment Agency and will be providing written responses for the next Open Spaces Committee.

**Resolved:** that the minutes of the Meeting of the Parish Council held on 13 January 2004, be confirmed as a correct record and signed by the Chairman, subject to minute number 115/04 being corrected to read 015/04.

### 017/04 Planning and Licensing Matters

Members noted the Planning and Licensing Matters circulated and agreed the following representations on current applications:

AVA/2004/0056 – Proposed extensions at 62 Park Road, Duffield for Mr Simon Hare of 6 Kingfisher Close, Mickleover (no representations).

AVA/2004/0064 – Listed Building Consent to demolish small stone outbuilding within the grounds of Duffield Bank House, Duffield Bank, Duffield for Rolls Royce plc (no representations).

TRE/2004/0015 – Crown Lift Beech Tree at 1 St. Alkmunds Way, Duffield (no representations).

Entertainment Licence for The Meadows Primary School, Duffield (no representations).

The Clerk also reported an additional Planning Decision as follows:

AVA/2003/1323 – Listed Building Consent at 13 King Street, Duffield – **Refused.**

## **018/04 Clerk's Report**

**Correspondence** was tabled and received in accordance with Appendix “B”

Further to item 3, the Clerk reported that he was preparing a new agreement for Allotment Holders, as the old one had lapsed some years ago. He confirmed that due to Mr Guy's workload the strimming of the Allotment boundary with the Cemetery had not been undertaken last year. However he pointed out that some allotment holders preferred the strimming not to be carried out from a wildlife point of view, and he therefore suggested that the allotment / cemetery boundary only be strimmed in future.

Further to item 7, the Clerk handed a copy of the Borough Council's Report on Fireworks to the Assistant Clerk, to enable her to bear in mind for this year's Firework Display.

Further to item 9, the Clerk tabled the Borough Councils' Report on the Local Code of Good Practice for Councillors and Officers dealing with Planning Matters. Councillor Woodings further informed members that Planners and Councillors must not express any opinion on any relevant planning matter, prior to a Planning Meeting.

Further to item 10, the Clerk read out a letter received from the Borough Council regarding the Maintenance of the Members' Register of Interests and confirmed that following last year's Election, he had destroyed the entries for retiring Councillors Hancock, Minion and Smith.

Further to item 11, the Clerk reported that the Borough Council would consult with the Parish Council regarding the provision of new street names in the Parish.

### **Resolved:**

a) that arising from item 3, the Clerk makes a suitable updating response regarding Allotment management in the Parish, to the West Derbyshire Constituency Labour Party.

b) that arising from item 5, the Clerk requests a copy of the FloodPACT from the Environment Agency.

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c) that arising from item 6, the Clerk forwards a copy of the Borough Council letter regarding future consultation on proposed tree works to the Tree Warden, that she also be offered a page on the new Web Site and the Clerk also discusses future new developments with her, as soon as they arise.

## **019/04 Reports from Outside Bodies**

### **The Parish Plan**

**Councillor Buckle** reported that the recent Parish plan meeting was poorly attended, and whilst they were supposed to be working in Committees', only members of the Transport Committee were present. She also reported that the Chairman and two members had resigned, and that they hoped to have their Resident Questionnaire in circulation by the end of April 2004.

### **Colour Works Liaison Meeting**

**Councillor Rowlands** reported that a meeting had taken place 12 February 2004, when it had been reported that House sales had not taken off on the site and hence the development was slowing down.

### **Fly Tipping**

**Councillor Woodings** suggested that fly tipping in the Belper area, was being removed free of charge by the Borough Council.

### **Duffield Scene**

**Members** expressed an interest in establishing the percentage of deliveries achieved in Duffield of the Duffield Scene and the number of copies involved in the monthly print run

**Resolved:** that the Clerk confirms the facts regarding the dealing with fly tipping in Belper and the monthly print run & percentage delivery coverage achieved for the Duffield Scene.

## **020/04 Financial Matters**

The Treasurer/Assistant Clerk circulated details of the monthly payments to the 31 January 2004.

**Resolved:** that the Treasurer/Assistant Clerk's tabled monthly invoices for January 2004 in the sum of £7,110.34 be initialled and approved, with cheques due signed by members and the Clerk.

## **021/04 Parish Council Web Site**

Councillor Buckle confirmed that the first draft Web Site was up and running. However the contents need checking and any comments should be made to her in the next 14 days.

## **022/04 New Parish Representative to the Weston Centre Trustees**

The Chairman reported that a replacement Parish Council Representative was required on the Weston Centre Trustees, arising from the retirement of J A Rigg CBE.

**Resolved:** That Councillor David Hibbert be appointed to serve as the Parish Council's Representative, on the Weston Centre Trustees.

#### **023/04 Provision of a New Football Pitch on Eyes Meadow**

The Clerk circulated a final draft of the 10 year lease document that he had prepared for the provision and use of a new football pitch on Eyes Meadow, between the Parish Council and Allestree Football Club.

**Resolved:** that subject to the last word of paragraph 2 i) being amended from the word Tenant to Council, the above document be approved and that the Chairman and Vice Chairman sign the lease document along with Mr D J Beauchamp on behalf of Allestree Football Club, all in the presence of the Parish Clerk, at the end of the meeting.

#### **024/04 AQA Certificate in Local Council Administration**

The Clerk circulated his report No. 01 / 04, which detailed Staff Training Requirements for 2004/05.

In particular he reported his need to obtain the AQA Certificate in Local Council Administration, in order to facilitate the Parish Council's application for Quality Parish Council Status, and that to this end he had embarked on the Derbyshire County Training Partnership's course.

**Resolved:**

a) that the Clerk's action in embarking on the AQA Certificate in Local Council Administration be approved and that the £155.00 course fees be met from the F & G P Administration Budget.

b) that a Training Budget of £250.00 be established for 2004/05, by vireing this sum from the F & G P Administration Budget (ie. Item F/50/03 of the F & G P Committee refers).

c) that the Clerk establishes what happens to the Parish Council's Quality Status if the Clerk leaves their employ within the four year period of any AQA qualification.

#### **025/04 Outstanding Matters**

3. The Clerk reported that the Rural Transport Fund had replied, indicating that a new waiting shelter on **Duffield Station** would cost £67,000 and that the Parish Council could apply for a Transport Development Fund Grant of up to £2,000. If the Parish Council is able to contribute also, assistance may be forthcoming from Central Trains and other sources in order to fund the renewal of the Station Shelter.

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4. The Clerk reported that he had received complaints, from Mr G Barnett and Mr B Owens regarding the failure of the **Chapel Street to Kings Head footpath claim** and that County Councillor P Clark was convinced that the path has never been stopped up.

6. **Quality Parish Council Status** – the Clerk confirmed that he had attended the first two sessions of his AQA Course.

8. **C C T V Provision** – the Clerk confirmed that he had written to the Borough Council and Charter Consultancy, regarding help with the provision of a C C T V system in Town Street, Duffield. He confirmed also that Mike Perry from the Charter Consultancy had agreed to attend the March Parish Council Meeting and that he had also invited members to see the C C T V system that had been installed on the Heanor Gate Industrial Estate. The Clerk also circulated copies of a notice to be delivered to the Duffield business community, calling for their support in funding a C C T V scheme in Duffield. The Chairman confirmed that the Co-op were likely to take part in such a scheme.

**County Councillor P Clark** – advised members that the County Council would now supply grit bins with an initial fill of salt free of charge, with the Parish Council being responsible for maintenance thereafter. He also confirmed that the County Highways Dept had commenced the scheme to renovate the footway and verge areas around the Baptist Chapel, at the junction of Makeney Road with the A6.

**Resolved:**

a) that the Parish Council offer their £2,000 Bus Shelter budget towards the provision of a new Duffield Station Waiting Shelter.

b) that the Clerk arranges a site visit to view the Heanor Gate C C T V system, with six members and Judy Clough invited to attend, after which costs will need to be identified and the likely support from local Town Street businesses established.

c) that the Clerk confirms the invitation to Mike Perry of Charter Consultancy to attend the next meeting of the Parish Council, in order to further explore the provision of C C T V project in Duffield.

d) that further consideration be given to the failed Chapel Street to Kings Head footpath claim in the light of the new petition received from local residents with a view to considering an appeal against the decision.

**026/04 Date of Next Meeting**

**Resolved:** that the next meeting will take place on Tuesday 9 March 2004 at 7.15pm, in the Meeting Room on Hazelwood Road, Duffield.

There being no further business to discuss, the Chairman closed the meeting at 8.55pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_

