

Duffield Parish Council

Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield on Tuesday 13th April 2004 at 7.15pm

Present: Councillors: Buckle, England, Fletcher, Hibbert, Knibbs, Rice, A and B Woodings

Also in attendance: Mr D R Bostock – Parish Clerk & R F O
Mrs S Bygraves – Assistant Parish Clerk & Treasurer

Apologies for absence were received from: Councillors Rowlands, Sartin and Storer.

Prior to the meeting Peter Fryer the new Baptist Church Minister, led those assembled in prayer.

039/04 Chairman of the Meeting

As both the Chairman and Vice Chairman of the Parish Council were absent, the Parish Clerk called for the nomination of a Chairman to take the meeting, in accordance with Standing Order No. 2.

On the proposal of Councillor Mrs B Woodings, duly seconded by Councillor J England, it was unanimously:

Resolved: that Councillor R Knibbs be elected in Chairman of the meeting, all in accordance with Standing Order No.2.

040/04 Minutes of the Meeting of the Parish Council

The Clerk gave members an update on matters arising from the minutes, as follows:

028/04 Res. d) The Clerk reported that N A L C had confirmed that once Quality Parish Council status had been achieved, the status would be held by the Council for the full period of four years, even if the AQA qualified staff left their employ during this period.

036/04 Res. The Clerk confirmed that a successful outcome had been achieved at the meeting held on the 24 March 2004 with representatives of the Vintage Event Committee, regarding the production of their accounts.

Resolved: that the minutes of the Meeting of the Parish Council held on 9 March 2004, be confirmed as a correct record and signed by the Chairman.

041/04 Footpaths Committee

Resolved: that the minutes of the Footpaths Committee held on 23 March 2004, be received and adopted as Council policy.

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042/04 Cemetery Committee

Resolved: that the minutes of the Cemetery Committee held on 23 March 2004, be received and adopted as Council policy.

043/04 Finance and General Purposes Committee

Resolved: that the minutes of the Finance and General Purposes Committee held on 23 March 2004, be received and adopted as Council policy.

044/04 Planning and Licensing Matters

Members noted the Planning and Licensing Matters circulated and agreed the following representations on current applications:

AVA/2004/0296 – Alterations and Conversion of part of existing buildings into a separate dwelling at 62 Town Street, Duffield for Mr & Mrs B Harding of the same address (no representations).

AVA/2004/0320 – Extension to side of dwelling at 2 Chevin Bank, Duffield for Mr M Power of the same address (no representations).

045/04 Clerk's Report

Correspondence was tabled and received in accordance with Appendix "B"

Further to item 1, the Clerk reported that there had been 13 crimes reported during February, six for theft and seven for damage.

Further to item 2, the Clerk reported on a reply from the Borough Monitoring Officer that indicated that members should include the membership of charitable organisations, such as the Rotary Club, English Heritage and the National Trust in their individual Register of Interest returns.

Further to item 7, the Clerk reported that the County Council had redirected the communication from the Parish Council regarding the Old Sewer Lamps, to the Severn Trent Water Authority

Further to item 8, the Clerk reported that the County Council had agreed to move the two direction signs back into the junction in front of the railings to the Baptist Church, at the Makeney Road/northern junction with the A6, in order to improve visibility in the vicinity.

The Clerk circulated all members with an additional item 21, which was a copy letter dated 6 April 2004 from Mrs Caroline Gibson of 41 Hazelwood Road, Duffield. The letter makes serious allegations against the Parish Council and the Clerk regarding the issue of a Grazing Licence for the Cemetery Pasture. The Chairman of the Cemetery Committee confirmed that she had issued a holding reply to Mrs Gibson, in the absence of the Clerk and the Chairman.

Resolved:

a) that arising from item 10, the Clerk advises the Derbyshire Fire and Rescue Service that they can advertise their operations in the Parish Council Notice Board and Web Site, and also refers them to the Duffield Scene local news sheet.

b) that arising from item 12, the Clerk acknowledges the letter from Miss Joan Hingley and advises her that the Parish Council fully support her campaign to improve the traffic situation on King Street, Duffield and also confirms that our campaign on these matters will renew once the Hawley Development is completed.

c) that arising from item 13, the Clerk confirms in his next Newsletter that the Parish Council will continue to work together with the Duffield Community Association.

d) that arising from item 18, the Clerk publicises flood preparation advice in future Newsletters, the Web Site and on the Notice Board.

e) that arising from item 21, the Clerk prepares a report on Mrs Gibson's letter and allegations for presentation at the next Parish Council, that Legal Advice be sought from DALC, that the Clerk does not respond directly to Mrs Gibson's letter, that the Complaints Procedure be activated and the Cemetery Committee Chairman's action be noted.

046/04 Reports from Outside Bodies

Millennium Meadow Conservation Trust

Councillors Buckle and England reported that the next meeting clashes with the Annual Parish Meeting at the Weston Centre.

The Parish Hall

Councillor Mrs B Woodings reported that things were ticking over quite well at the Parish Hall.

The Meadows School

Councillor Mrs S Fletcher advised that she hoped to re-engage with school activities in the near future.

047/04 DALC Circulars

Circulars and correspondence received from DALC were tabled and received in accordance with Appendix "C". The Clerk worked through all 14 documents received, in order to appraise members of their general content and highlight any important issues.

Resolved: that arising from item 7, the Clerk reports the Circular 15/2004: Legal Topic Note 6 – Private Access over Council Recreation Grounds to the next Open Spaces Committee.

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048/04 Financial Matters

The Treasurer circulated details of the monthly payments and income to the 13 April 2004.

Resolved: that the Assistant Clerk/Treasurers tabled monthly invoices for March 2004 in the sum of £5,917.12 be initialled and approved, with cheques due signed by members and the Clerk.

049/04 Quarterly / End of Year 2003/04 Accounts

The Treasurer reported that she was having trouble producing the end of year accounts due to problems with the Accounts Software Package, which she hoped would be resolved for the next meeting.

The Clerk advised that early indications were that a sum in the region of £23,500 is likely to be carried forward into 2004/05 which with the inclusion of the value of Government Stocks currently held, produces a £25,000 carry forward in line with our budgetary predictions.

050/04 Parish Council Web Site

Councillor Buckle confirmed that the Web Site continued to work well and that she hoped to have time to revisit the whole site in the near future.

051/04 Outstanding Matters

6. **Quality Parish Council Status** – the Clerk confirmed that he had now attended six of the seven sessions of his AQA Course.

052/04 Date of Next Meeting

Resolved: that the **Annual General Meeting** of the Parish Council will take place on Tuesday 11 May 2004 at **7.00pm** followed by the **Parish Council Meeting** at approximately **7.15pm**, in the Meeting Room on Hazelwood Road, Duffield.

NB: the Clerk reminded members that the Annual Meeting of the Parish was to take place at the Weston Centre on Tuesday 27 April 2004 at 7.30pm.

He also advised members that he to undergo an operation at Chesterfield Hospital on Monday 26 April 2004 and was likely to be indisposed for a short time. He advised members to contact the Assistant Clerk during this period and that she would also be taking the Annual Parish Meeting.

There being no further business to discuss, the Chairman closed the meeting at 9.05pm.

Signed _____ Date _____

