

# Duffield Parish Council

## Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield on Tuesday 8<sup>th</sup> June 2004 at 7.15pm

Present: Chairman: Councillor N G Storer  
Vice Chairman: Councillor R Knibbs  
Councillors: Buckle, Hibbert, Rice, Rowlands and A Woodings

Also in attendance: Mr D R Bostock – Parish Clerk & R F O  
Mrs S Bygraves – Assistant Parish Clerk & Treasurer  
Mr Ben Knowles – Student Journalist  
Mr David Bott – Holbrook Parish Council  
One other member of the public.

Prior to the meeting the Reverend Ron Brickman, led those assembled in prayer.

Apologies for absence were received from: Councillors England, Fletcher, Sartin and Mrs B Woodings.

The Clerk advised that he was concerned that Councillor Carmichael-Smith had not attended a meeting recently.

### 072/04 Minutes of the Annual Meeting of the Parish Council

**Resolved:** that the minutes of the Annual Meeting of the Parish Council held 11 May 2004, be confirmed as a correct record and signed by the Chairman.

### 073/04 Minutes of the Meeting of the Parish Council

He further confirmed that all actions required in the May 2004 Minutes had been taken.

**Resolved:** that the minutes of the Meeting of the Parish Council held on 11 May 2004, be confirmed as a correct record and signed by the Chairman.

### 074/04 Minutes of the Annual Parish Meeting

**Resolved:**

a) that the minutes of the Annual Parish Meeting held in the Weston Centre on 27 April 2004 be formally received and that amendments and corrections suggested by the Parish Clerk, be incorporated therein.

b) that arising from item 9b), it was confirmed that the construction of the new football pitch for Allestree FC on Eyes Meadow would commence immediately following the Duffield Carnival.

c) that arising from item 9c), the Clerk commends the County Council Library Service for the excellent service they give to the village and requests them to attend to the shabby condition of the fabric and surrounds to the building by investing in some re-decoration.

d) that arising from item 9d), the Clerk provides details the Council's Complaints Procedure in the Library, on the Web Site and in the Newsletter.

e) that arising from item 9e), the Parish Council confirms that it will endeavour to respond to all correspondence within in ten working days in future.

#### **075/04 Open Spaces Committee**

**Resolved:** that the minutes of the Open Spaces Committee held on 18 May 2004, be received and adopted as Council policy, subject to the reference to "the resident" in line two of paragraph three of minute 20/04, being amended to read "any resident".

#### **076/04 Planning and Licensing Matters**

Members noted the Planning and Licensing Matters circulated and agreed the following representations on current applications:

AVA/2004/0608 – Conservation Area Consent: Demolition of existing garages as part of a residential development of 17 new apartments at Field House, 45 Town Street, Duffield for the Derbyshire Building Society (**Representations:** that the Parish Council wish to call a site meeting regarding this proposal, which has serious visual implications for the Duffield Conservation Area).

AVA/2004/0633 – Construction of 17 new apartments at Field House, 45 Town Street, Duffield for the Derbyshire Building Society (**Representations:** the Parish Council wish to call a site meeting regarding this proposal, as it has serious implications for Traffic Management, Access and Visual Impact in the vicinity).

AVA/2004/0644 – First floor extension to extend bathroom above existing kitchen extension at 25 Gilbert Crescent, Duffield for Mr G Naylor of the same address (no representations).

AVA/2004/0652 – Erection of one detached dwelling (Outline) on land adjacent to 44 Avenue Road, Duffield for Mr D D Gee of the same address (no representations).

AVA/2004/0654 – Single storey extension to form porch and cloakroom facility at 28 Avenue Road, Duffield for Mr N Sergent of the same address (no representations).

AVA/2004/0658 – Agricultural Prior Notification for new building at Meadow Farm, Holloway Road, Duffield for Mr & Mrs D Redfern of Nether Farm, Holbrook (no representatations).

#### **077/04 Clerk's Report**

**Correspondence** was tabled and received in accordance with Appendix "B"

Further to item 1, the Clerk reported that there had been 17 crimes reported during April, one for theft, three for criminal damage, five for burglary and eight vehicle crimes. He also confirmed that these figures were larger than the figures for both Belper and Kilburn in the month in question.

Further to item 2, the Clerk circulated all members a copy letter and a form from the Borough Council's Monitoring Officer, requesting them to review their existing Register of Members Interest's submission and forward an amended form to him, if appropriate.

Further to item 3, the Clerk circulated a copy letter received from Carl Whysall the Director of Borough Development, regarding his lack of response to our correspondence regarding the Meadow Vale shopping area, Affordable Housing and Bankwood Nursing Home.

Further to item 7, the Clerk outlined the detail of the County Council's 2004 Travel Awareness Campaign.

Further to item 8, the Clerk advised members that the Derbyshire Fire & Rescue Service – Integrated Risk Management Plan can be accessed on their website, which is [www.derbyshire-fire-service.co.uk](http://www.derbyshire-fire-service.co.uk)

Further to item 9, the Clerk circulated members with copies of a Formal Complaint from the West Derbyshire Constituency of the Labour Party and a letter from Mrs C Gibson confirming that she had not made any request to instigate the Complaints Procedure regarding the Cemetery Pasture Licencing. The Assistant Clerk confirmed that she had drafted replies to both these items of correspondence, offering meeting dates later in the month.

11. The Clerk read out to members a letter from Mr V L Stewart, regarding the lack of facilities in the village for children and teenagers.

12. The Clerk read out various letters from Mr G Newton regarding the state of the surface on Church Drive, Duffield and a perceived requirement for double yellow lines, in order to prevent parking on the narrow section of the road.

**Resolved:**

a) that the Clerk places the outstanding matters referred to in item three above in Appendix "D" of future agendas.

b) that further to item nine above, the Clerk arranges to replace the Cemetery Pasture hedging and fencing removed by Mrs Gibson and recharge her with the cost, all in accordance with the advice from the Council's Insurers.

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c) that arising from item eleven above, the Clerk forwards a holding letter to Mr Stewart, places the matter before the next Finance & General Purposes Committee and uses the next Newsletter to canvass opinion on play provision in the village.

d) that arising from item twelve above, the Clerk requests the County Council to improve the surface of Church Drive and requests them to consider the advisability of providing double yellow lines on the narrow section of the road.

#### **078/04 Reports from Outside Bodies**

##### **Hawley's Development Liaison Group**

**Councillor Rowlands** reported that no meetings had taken place since the last Parish Council Meeting.

##### **The Millennium Meadow Conservation Trust**

**Councillor Buckle** reported that the next meeting was to be held in the week commencing the 14 June 2004.

##### **The Parish Plan**

**Councillor Buckle** reported that a pilot questionnaire had been drafted and finalised for sending to eighteen households in Duffield, with a further three hundred to be distributed at the forthcoming Village Carnival.

#### **079/04 DALC Circulars**

Circulars and correspondence received from DALC were tabled and received in accordance with Appendix "C".

##### **Resolved:**

a) that item 1, 3 and 5 be placed on the agenda for the next Finance and General Purposes Committee

b) that arising from item 2, members noted the requirements for Registering their interests in Charities and membership of Political Party Council Associations.

c) that arising from item 6, members noted the new NJC mileage rates for Council Employees from 1 April 2004 as follows: Casual Users: 451-999cc (37.0p/mile), 1000-1199cc (40.4p/mile) and 1200-1450cc (50.5p/mile).

They also noted the new minimum wage rates at £4.85/hr, £4.10/hr (18/21 age) and £3.00/hr (16/17 age).

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d) that arising from item 7, no nominations for President or Vice Presidents' of DALC were forthcoming.

e) that arising from item 8, members noted that Section 137 expenditure had been increased in line with inflation to £5.14 per elector.

f) that arising from item 10, the matter relating to legal rights over common land be reported to the next Open Spaces Committee.

#### **080/04 Financial Matters**

The Treasurer circulated details of the monthly payments and income to the 8 June 2004.

**Resolved:** that the Assistant Clerk/Treasurers tabled monthly invoices for May 2004 in the sum of £5,122.09 be initialled and approved, with cheques due signed by members and the Clerk.

#### **081/04 End of Year 2003/04 Accounts**

**Resolved:** that the Year End Statement of Accounts to 31 March 2003, showing income of £78,350; net expenditure of £87,341; and balances of £12,394 be received, approved and signed by the Chairman and the Clerk & Responsible Finance Officer.

#### **082/04 Parish Council Web Site**

Councillor Buckle reported that she was about to update the Web Site.

#### **083/04 Outstanding Matters**

The Clerk reported no further progress on outstanding matters during the last month.

#### **084/04 Date of Next Meeting**

**Resolved:** that the next meeting of the Parish Council will take place on Tuesday 13 July 2004 at **7.15pm**, in the Meeting Room on Hazelwood Road, Duffield.

There being no further business to discuss, the Chairman closed the meeting at 9.05pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_