

Duffield Parish Council

Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield on Tuesday 13th December 2005 at 7.00pm

Present: Chairman: Councillor N G Storer

Councillors: Buckle, England, Knibbs, Rowlands, Sartin, A Woodings and B Woodings.

Also in attendance: Mr D R Bostock – Parish Clerk & R F O
Mrs S Bygraves – Assistant Parish Clerk & Treasurer

Prior to the meeting the Reverend David Blanchflower, led those assembled in prayer.

Apologies for absence were received from: Councillors Carmichael- Smith, Fletcher, Hibbert and Rice.

151/05 Public Participation

The Chairman suspended Standing Orders in order for members of the public to address the meeting.

Mr John Cash – attended the meeting and advised members of the origins of the Weston Centre and its 100 year lease.

Mr & Mrs Edwards of The Glen – advised members that they were taking legal action regarding the action of Wyvern Rail in closing a right of way they have across the Ecclesbourne Valley railway line.

At this point the Chairman thanked the members of the public present for their contributions to the above debates and reinstated Standing Orders.

152/05 Declaration of Members Interest

In relation to the Finance and General Purposes Committee Minutes the following declarations interest were made:

Councillor R Knibbs – Duffield Squash and Cricket Clubs.

Councillor J C Rowlands – Duffield Cricket Club.

Councillors A & B Woodings – Duffield Cricket Club.

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153/05 Minutes of the Meeting of the Parish Council

Arising from minute 139/05 (AVA/2005/1265) the Clerk confirmed that the Double Garage at Barn No.1, Meadows Farm was attached to a residential unit.

Arising from minute 140/05 (item e), the Clerk pointed out that there were several pages relating to land in Duffield in the Proposed Modifications to the AVBC Local Plan Review. Including reference to the land adjacent to the Cemetery Pasture, which has been deleted as future burial land.

Arising from minute 140/05, resolution f): members reported regarding an e-mailing arrangement with the Borough Council and a consultative document regarding Parish Councillor allowances.

It was also suggested that a Double Taxation shopping list be drawn up and that the Council establish the date on which they originally took over the various areas of activity concerned. Councillor A Woodings suggested that there was no hope of transferring Open Spaces and Cemetery activities to the Borough Council, however help is likely to be forthcoming with Cemetery Risk Assessments, Safety Checks and Financial Skills.

Arising from minute 141/05, resolution a): the Clerk reported that the stock proof fence will remain around the Millennium Meadow Wetland Area for a further year to allow it to mature and that the Council's Insurer's had been advised of this fact.

Arising from minute 147/05 (1): the Clerk confirmed that the old planning system had been stopped and most members were now accessing the planning information they required from the Borough Council Web Site. However, three members were being given this information by telephone.

Members continue to have some problems downloading drawings, however it was felt generally that this new system was beneficial in saving staff time.

Arising from minute 149/05; members noted that Borough Council Byelaws will be used within the Parish for the time being.

Resolved:

a) that the minutes of the Meeting of the Parish Council held on 8 November 2005, be confirmed as a correct record and signed by the Chairman.

b) that arising from the Clerk's report regarding minute 140/05 item e) – the Clerk checks the situation with the Borough Council and the Land Registry regarding the deletion of future Burial land in the Modified Local Plan.

c) that arising from minute 141/05, proposals for the use of a room at the Weston Centre as a Parish Council Office need to be considered further. Decisions regarding opening hours and costs involved need to be taken.

d) that arising from minute 147/05 (1); the Assistant Clerk downloads current Planning Application lists from the Borough Web Site and places copies on the Parish Council Notice Boards.

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Resolved: that the minutes of the Finance and General Purposes Committee held on 22 November 2005, be received and adopted as Council policy, subject to paragraph two of minute F/32/05 being amended at the end of the paragraph to read, “eastern visibility display”.

155/05 Clerk’s Report

Correspondence was tabled and received in accordance with Appendix “B”

Further to item 1, the Clerk reminded members of the need for them to ensure, that their registration of interest form remains up to date.

Further to item 2, the Clerk reported to members, a positive response from the Meadows School regarding dealing with under-age drinking, anti-social behaviour and the consumption of alcohol in public places.

Further to item 3, the Clerk read a letter from Duffield & District Bowls Club, which advised that they no longer wished to proceed with their new bowling green, on Eyes Meadow.

Further to item 4, the Clerk advised members of the County Council proposals to amend the waiting restrictions on Town Street, following original representations by the Parish Council.

Further to item 5, Councillor Sartin advised members that the Wreath restraining wire around the War Memorial had been vandalised and required renewal.

Further to item 6, Councillor Rowlands advised members that it would be beneficial for a training budget to be provided in the coming financial year. Members suggested that support from the Borough Council to advise with training and IT courses etc, may be available.

Further to item 7, the Clerk read out a letter from Mrs B McKeeggie regarding the perceived infrequent emptying of litter bins in the Parish and the need for a new Bus Shelter outside the Co-op on Town Street.

Further to item 8, the Clerk circulated copies of DALC Circular No.44/2004 giving details of the Standard Dismissal and Disciplinary Procedure and Standard Grievance Procedure.

Further to item 9, Councillor A Woodings reported on correspondence.

Further to item 10, Councillor P Buckle advised members regarding the provision of the Council’s Web Site.

Further to item 11, the Clerk reported on a suggestion by Mr J Banahan that the County Council should provide marked passing places on King Street, Duffield, in order to improve safety and traffic flows.

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Resolved:

a) that further to item one above, the Parish Clerk was requested to circulate all members with copies of their existing Register of Members’ Interest declaration and blank forms in order to revise these, if required.

- b) that arising from item two above, the Parish Clerk writes to Ecclesbourne School and the County Council regarding state of their boundary fencing on FP No. 11 and anti social behaviour in the vicinity.
- c) that further to item three above, the £6,000 still held by the Borough Council arising from the Castle View Section 106 agreement, be utilised along with the additional funding from the Miller Homes development to fund future Parish Plan proposals.
- d) that arising from item five above, the Clerk seeks advice and a quotation from local Memorial Masons to replace the War Memorial restraining wire.
- e) that arising from item seven above, the Clerk requests the County Council to investigate the feasibility of the provision of a new Bus Shelter outside the Co-op on Town Street, Duffield and questions the Borough Council's litter bin emptying frequencies in the Parish.
- f) that arising from item eight above, the Parish Council adopt the DALC Standard Dismissal and Disciplinary Procedure and the Standard Grievance Procedure forthwith. Furthermore the Council's Standing Orders and other procedures should be reviewed regularly.
- g) that arising from item nine above, low level correspondence should not be listed, but circulated by e-mail.
- h) that arising from item ten above, the Council request Snake Lane Design to cost the re-design and hosting of the Council's Web Site.
- i) that arising from item eleven above, the Clerk requests the County Council to consider the provision of marked parking places on King Street and Wirksworth Road, Duffield.
- j) that arising from item b) of the miscellaneous correspondence section, the Clerk reinstates the reporting of the monthly Crime figures over a period in the General Correspondence section of the agenda.

156/05 DALC Circulars

Circulars and correspondence received from DALC were tabled and received in accordance with Appendix "C" and placed in the DALC file on the table, for member's inspection.

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157/05 Financial Matters

Details of the monthly payments and income to 1 December 2005, having been circulated prior to the meeting, it was:

Resolved:

- a) that the Assistant Clerk/Treasurer's tabled monthly list of invoices and payments for November 2005, in the sum of £7,239.56 be initialled and approved, with cheques due signed by members and the Clerk.

b) that the staff costs in organising the annual firework display and walk be incorporated in future estimates.

158/05 Parish Plan

The Assistant Clerk advised members that a Parish Plan Business Group presentation had been made at the Christmas Light Switch On and reminded them that a Presentation of the Parish Plan will be made at the Weston Centre, between 2pm and 4pm on Saturday the 21 January 2006.

159/05 Meeting Schedule

The Clerk circulated copies of the Meeting Schedule for 2006.

Resolved: that the Meeting Schedule circulated, be reviewed at the Parish Council AGM.

160/05 Information (Strategy) Group

The Assistant Clerk circulated details of the proposal to set up the new Parish Council Office in the Weston Centre. However it was stated that items of value couldn't be left in the office, from a security point of view. A full list of usage timings would be required and the fact that Councillor England was now a key holder should help the situation.

Councillor A Woodings suggested a procedure for planning and proposals was required and Councillor Buckle called for clarity of procedures.

Resolved: that the Assistant Clerk is to proceed with organising the new office in accordance with her report.

161/05 Health and Safety Issues

The Clerk advised members of his concerns regarding the Eyes Meadow Tractor Shed, in that a tree and a wall need to be removed, in order to prevent youngsters from accessing the damaged asbestos roof, which is also in need of urgent removal and replacement.

Resolved: that the Clerk arranges to remove the above tree and wall as a matter of urgency and obtain quotations for the replacement of the Shed Roof to match that of the Changing Rooms.

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162/05 Planning and Licensing Matters

Members noted the Planning and Licensing Matters circulated, as detailed on the agenda. Furthermore they made the following decisions on current applications:

AVA/2005/0844 – Reduction in height of proposed 24 dwellings at Burley House, 33 New Zealand Lane, Duffield by 2metres – No Representations.

TRE/2005/0130 – Fell 30No. Oak Trees, Chevin Golf Club – No Representations.

163/05 Outstanding Matters

The Clerk reported that due to the County Council decision rationalise the Parking Restrictions on Town Street and the Bowling Club's decision not to proceed with the new bowling green on Eyes Meadow, items 2 and 6 could be removed from the Outstanding List of Responses and Actions.

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The Assistant Clerk reported that the dredging of the River Ecclesbourne should take place in the Spring, that the clearance of the Allotment land on the Cemetery by the Probation Service was going quite well and that the renovation and archiving of files should be placed on the next agenda.

Resolved: that the Clerk removes the above items from the Outstanding List and places the Renovation and Archiving on the next agenda.

164/05 Date of Next Meeting

Resolved: that the next meeting of the Parish Council will take place on Tuesday 10 January 2006, at **7.00pm** in the Meeting Room on Hazelwood Road, Duffield.

There being no further business to discuss, the Chairman closed the meeting at 10.00pm.

Signed _____ Date _____