

Duffield Parish Council

Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 12th September 2006 at 7.00pm.

Present: Chairman: Councillor A Woodings
Councillors: Buckle, Carmichael-Smith, England, Fletcher, Rice, Rowlands, Sartin, Storer, B Woodings.

Also in Attendance: Mrs S Bygraves - Clerk

Prior to the meeting the Mr. Ron Brickman led those assembled in prayer.

Public Participation

235 No members of the public were present. The Council noted that few members of the public attended the Parish Council Meetings.

Resolved: That a reminder be placed in the Duffield Scene informing members of the public of their rights to speak to the Council prior to their meetings

Apologies for Absence

236 Apologies were received from Councillor Knibbs

Declaration of Members Interests

237 No interests were declared.

Minutes of the Parish Council Meeting

238 **Resolved:** the minutes of the Parish Council Meeting held on 11th July 2006 be confirmed as a correct record and signed by the Chairman.

Update on Action Plan

An update on the Action plans for 11th July was given to the meeting and is attached in Appendix A. The Clerk noted that all actions were on schedule and those which remained outstanding would be completed within agreed time scales.

- 239 **Resolved:** the action plan dated 11^h July 2006 be confirmed as a correct record and all outstanding items be actioned by the Clerk.

Clerks Contracts of Employment

Having been previously circulated amongst Councillors it was

- 240 **Resolved:** that the Clerks Contract of Employment be approved by the Parish Council and signed by the Chairman.
- 241 **Resolved:** that Councillor Woodings and the Clerk make recommendations to the Parish Council on an appropriate appraisal system for the Clerk.
- 242 **Resolved:** that the Clerk arranges for a Risk Assessment to be conducted at the Clerks Home Office in accordance with the provisions in the contract.
- 243 **Resolved:** that the Clerk make recommendations to the Council as to how additional duties should be accounted for, and approved, in light of the establishment of the sub committee structure.

Village Warden Contracted Hours

Further to a review of hours worked by the Village Warden, and additional duties taken on through the Parish Hall it was:

- 244 **Resolved:** that the Village Wardens hours be increased by eight hours per week commencing 2nd October 2006. That five of these additional hours be spent in the Parish Hall undertaking caretaking duties under the control of the Parish Council.
- 245 **Resolved:** that the Personnel Committee review the Village Wardens contract of Employment and make recommendations to the Council for an updated contract.

Duffield Firework Display

The Clerk confirmed that Fireworks to the value of £1475.32 had been purchased from Fireworks International for delivery in the week commencing 30th October 2006, and that a working group to oversee the organisation of the event would be required.

- 246 **Resolved:** that Councillor Rice be appointed to the fireworks working group
- 247 **Resolved:** that a full risk assessment be conducted on the fireworks storage facility prior to their arrival in October

War Memorial

The Clerk confirmed that following enquiries with Amber Valley, work to the memorial would not require planning permission. A Quotation for improvements had been received from the Wrought Iron Company.

- 248 **Resolved:** that the quotation of £600.00 for improvements to the War memorial be accepted and work be undertaken as soon as possible.

Recommendations by the Strategy Committee

- 249 Resolved:** that the goals of the Strategy Committee being the development of the Parish Council by encouraging greater Community involvement and improvements in Child and Youth Facilities in the village be adopted as Parish Council policy.
- 250 Resolved:** that initiatives to achieve the Goals of the Strategy Committee as detailed in report 10.1 and 10.2 should also include attendance at the Carnival by Parish Councillors and regular contributions by Parish Councillors to the Parish Newsletter.
- 251 Resolved:** that the Recreational Committee be requested to identify achievable development at Grays Recreational Grounds within a budget of £50, 000, and to seek opinions from Parishioners on the development.

Clerks Report

- 252** Further to item 1,2 and 3 Parish Councillors noted advice from Mr John Clarke, Solicitor on the Heads of terms presented by Stappard Howes on behalf of Vodaphone Limited.
- 253** Further to item 4, Parish Councillors noted the website at which information could be obtained on the Waste Site Allocations Development Plan produced by Derbyshire County Councils.
- 254** Further to item 5, the Parish Council noted the appointment of Councillor Carmichael-Smith as its representative to Ecclesbourne School Facilities Committee.
- 255** Further to item 6, the Parish Council noted the amendments to the proposed additional car park at Church Drive by St Alkmunds Parish Church
- 256** Further to item 7, the Parish Council noted a request from Bruton Knowles for the grant of an easement at Eyes Meadow to establish a Padmount Transformer and associated cabling on behalf of Orange Communications.
- 257** Further to item 8, the Parish Council noted they were now interested parties in accordance with the Licensing Act 2003.
- 258** Further to item 9, the Parish Council noted that an alcohol designation order for Duffield was approved by Amber Valley on 12th July 2006 and formal consultation with the public concluded on 23rd August 2006.
- 259** Further to item 10, the Parish Council noted the review of redundant ornate columns in Duffield by Derbyshire County Council. The Council rejected any suggestion that it was in any way liable for any columns mentioned in the report.
- 260** Further to item 11, the Parish Council noted the attendance of the mobile police office in the village on Wednesday 9th September 2006.
- 261** Further to item 12, Amber Valley Parish Council invited the Parish Council to support a campaign to encourage parishioners and visitors to prevent dog fouling.
- 262** Further to item 13, the Council noted the response of the Derby Evening Telegraph to its compensation request with disappointment.

- 263 Further to item 14, the Council noted the request of the Environment agency for support in establishing a Flood Warden Scheme in the Parish.
- 264 Further to item 15, the Council noted the amended plans for the proposed antennae and cabin at the Orange site on Eyes Meadow, Duffield
- 265 Further items of general correspondence as detailed in Appendix A were tabled. Councillors were reminded that all correspondence would be available at the Parish Office for further review.
- 266 **Resolved:** that the Clerk instructs Mr John Clarke, Solicitor acting on behalf of the Parish Council to correspond with Stappard Howes, informing them of the Parish Councils decision on the following conditions:
1. Rent – the Council are unwilling to grant a rent free fit out period.
 2. Alterations – Any additional or replacement antennas will be subject to Parish Council approval
 3. Power Supply – The Parish Council will not accept any liability for the provision of a power supply to the site.
 4. Telecom Cables – Any cabling laid across Parish Council property will be subject to Parish Council approval and the granting of appropriate way leave.
 5. Construction Work – Any area of the meadow affected by building work must be returned to its original state.
- 267 **Resolved:** that Councillors view the website [www.derbyshire.gov.uk/environment/planning/policy/mineralwastedevelopmentframework/waste site allocation/latest news](http://www.derbyshire.gov.uk/environment/planning/policy/mineralwastedevelopmentframework/waste%20site%20allocation/latest%20news). and make any representations to Derbyshire County Council prior to 30th September 2006.
- 268 **Resolved:** that the Clerk contacts Mrs Marion Taulbut to establish costs and plans for the development of an additional car park at Church Drive.
- 269 **Resolved:** the Clerk instructs John Clarke, solicitor to proceed with all necessary paperwork to grant an easement to Orange Communication for the establishment of a Padmount Transformer and associated cabling at Eyes Meadow, Duffield
- 270 **Resolved:** that the Clerk send Parish Councillors, as interested parties, details of licence applications submitted to Amber Valley on a weekly email.
- 271 **Resolved:** that the Clerk investigates with Derbyshire County Council the cost and resources required to restore the Ornate Column at Champion Hill, Duffield.
- 272 **Resolved:** that the Clerk contact David Arkle at Amber Valley Borough Council to progress a prevention of dog fouling campaign in the village.
- 273 **Resolved:** that the Clerk contact the Environment agency and request further information on the proposed Flood Warning Procedure/Plan and Flood Warden Scheme.
- 274 **Resolved:** that Councillor John Rice review the revised drawings submitted by Coulson Property Service on behalf of T-Mobile Communication and make necessary recommendations to the Clerk regarding further action if any to be taken in accepting or rejecting the proposal.

Reports from Representatives on Outside Bodies

- 275 Councillor Woodings noted his attendance together with that of the Clerk at the Borough/Parish Liaison meeting held on Thursday 7th September 2006 at the Council Chamber, Town Hall, Ripley. Points of issue raised at the meeting included Duffield's inability to access night reach workers due to lack of facilities, and community wardens accompanying existing beat officers meaning Duffield would be unlikely to benefit from this scheme. He expressed his disappointment that the Parish questions submitted for discussion at this meeting were not raised. On a more positive note assistance with Health and Safety matters would be taken forward by the executive for discussion.

Derbyshire Association of Local Council

Circulars 25/2006 to 33/2006 were received by the Parish Council.

- 276 **Resolved:** that the Clerk send Cemetery Committee members copies of the DALC circular 29/2006 detailing information on Memorial Safety.

Planning and Licensing Matters

- 277 Members noted the Planning and Licensing Matters as detailed in Appendix "C" information on which had been previously circulated by the Clerk.

Financial Matters

Details of the monthly payments and income to 14 August 2006, and 12 September 2006, having been circulated prior to the meeting, it was:

- 278 **Resolved:** that the Clerk's tabled monthly list of invoices and payments for August 2006, in the sum of £5481.32, and September 2006, in the sum of £5160.07, be initialled and approved, with cheques due signed by members and the Clerk.
- 279 **Resolved:** that the Clerk's tabled Quarterly Accounts, detailing Receipts and Payments by Budget Heading to 30 June 2006, showing income of £39,937 and expenditure of £19,898 be received, approved and signed by the Chairman and the Clerk.

Health and Safety

Following the completion of electrical safety inspections at all the Parish Council buildings a quotation for correcting repairs had been received in the sum of £1368.00 + vat from ABH Electrical property Services limited.

- 280 **Resolved:** that the Clerk seek additional quotations to repair the faults as identified in the electrical inspection report and the Clerk be authorised to proceed with such repairs at a price and quality equal to or below that given by ABH Electrical property services limited.

The Clerk reported that attempts had been made to acquire assistance with Health and Safety matters from Amber Valley, particularly with regard to the scope of risk assessments required, with little success. The Clerk recommended that external assistance should now be sought.

- 281 Resolved:** Councillors Sartin and Knibbs pass on contact details of external risk advisors to the Clerk. The Clerk contacts the risk advisors to establish the scope and cost of employing such external assistance.

The Clerk reported that following a request to remove their ponds, allotment holders had reported the sighting of Greater Crested Newts. As an endangered species with legal protection the ponds had now been sectioned off awaiting confirmation of their existence from the Wildlife Trust.

- 282 Resolved:** that no further action be taken on the removal of the ponds until the presence of the Greater Crested Newts could be established.

Following an inspection by the Play Safety Team from Amber Valley the Roundabout at Grays Recreational Ground had been identified as unsafe.

- 283 Resolved:** that the Clerk acting on the advice of the Play Safety Team take all necessary steps to make the Roundabout safe.

Date of Next Meeting

- 284 Resolved:** that the next meeting of the Parish Council will take place on Tuesday 10th October at 7.00pm, in the Meeting Room on Hazelwood Road, Duffield.

There being no further business to discuss, the Chairman closed the meeting at 9.15pm

Signed _____ Date _____