

Duffield Parish Council

Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 12th December at 7.00pm.

Present: Chairman: Councillor A Woodings
Councillors: Buckle, England, Fletcher, Hibbert, Knibbs, Rowlands, Rice, Sartin, and B Woodings.

Also in Attendance: Mrs S Bygraves - Clerk

Prior to the meeting the Mr Ron Brickman led those assembled in prayer.

Public Participation

418 No members of the public were present.

Apologies for Absence

419 Apologies were received from Councillors Carmichael-Smith and Storer.

Declaration of Members Interests

420 Councillor Fletcher declared an interest in Financial Matters and in particular the payment to Pywells Limited of £14.04. She took no part in the related discussion and decision.

421 Councillors Buckle, England, Fletcher, Knibbs, Rice, Rowlands, Sartin, A Woodings and B Woodings declared an interest in matters relating to Duffield Community Association. Further to a decision by the Standards Committee at Amber Valley, Councillors Buckle, England, Rice, Rowlands, Sartin, A Woodings and B Woodings were granted a dispensation in matters relating to Duffield Community Association. Councillors Fletcher and Knibbs took no part in the related discussions and decision.

422 Councillors England and Rice declared an interest in matters relating to the Derbyshire Children's seaside Home and took no part in the related discussions and decision.

Minutes of the Parish Council Meeting

423 **Resolved:** the minutes of the Parish Council Meeting held on 14th November 2006 be confirmed as a correct record and signed by the Chairman.

Update on Action Plan

An update on the action plans for 14th November 2006 was given to the meeting and is attached in Appendix A. The Clerk noted that all actions were on schedule and those which remained outstanding would be completed within agreed time scales.

- 424 Resolved:** the action plan dated 14th November 2006 be confirmed as a correct record and all outstanding items be actioned by the Clerk.

Dispensation request

- 425** Further to the submission of dispensation requests from Councillors Buckle, England, Rice, Rowlands, Sartin, A Woodings and B Woodings in relation to matters relating to Duffield Community Association, the Clerk reported that the Standards Committee at Amber Valley Borough Council had granted the dispensation with effect from 11th December 2006 for a period of 12 months.

Recommendations from the Finance and General Purpose Committee

Further to the distribution of the five year budget plan it was

- 426 Resolved:** that an adjustments on the reserve to 50 % of the Clerk and Superintendents salary, rather than all salaries should be made, and that a summary of these amendments including impact on percentage increases for the future five years be reported to the next meeting of the Parish Council.

Further to the recommendation that the Parish Council fund the provision of Christmas Trees and Lights at a cost of £689.75 for the year, it was:

- 427 Resolved:** that funding of £689.75 to cover the cost of Christmas Trees and Lights be approved and that future funding for this be discussed in conjunction with Duffield Community Association.

Further to recommendation for S137 grant funding to Duffield Parish Plan Youth Group for £500, Derbyshire Coalition for living for £100, Vitalise for £50 and Victim Support for £100, it was:

- 428 Resolved:** that the funding proposals as detailed be approved. It was further:
- 429 Resolved:** that funding for Derbyshire Children's seaside home £290 and Derwent Valley Mills partnership £100 be rejected. The funding application from Duffield Community Association was withdrawn due to the Parish Councils funding of Christmas Trees and Lights for Duffield.

Recommendations from the Cemetery Committee

- 430** The Clerk reported that a review of Cemetery charges as required under the Financial Regulation of the Parish Council was currently being conducted in conjunction with advice from the Superintend and recommendations for charges effective from 1st April 2007 will be presented to the Parish Council at their January meeting.

Following information received from English Nature regarding their required area for designating a nature reserve, it was

- 431 Resolved:** that the Cemetery Committees' recommendation that a trial natural area be developed in the Cemetery, prior to any official designation being sought was approved.

Further to the receipt of tenders for the redecoration of the Lodge, it was:

- 432 Resolved:** that the tender from G P Painting and Property Care for £995.00 be approved.

Further to the completion of clearance work in the Garden of Remembrance by the Community Offending team, it was:

- 433 Resolved:** that the Community Offending Team be requested to assist with levelling and stump removal work currently outstanding at the Cemetery.

Application for Grant Aid by Duffield Parish Council

The Clerk was pleased to report that the Parish Council had been successful in its application to Derbyshire County Council for the grant of up to 170 trees and bushes to act as an avenue screen to Eyes Meadow roadway. Planting of the trees and bushes was expected to take place early in the New Year.

Clerks Report

- 434** Further to item 1 Mr I Welsh brought to the Councils attention the need for a bin close to the seat on Donald Hawley way and the propensity of fly tipping on the Church Drive Car Park. The Clerk noted that no incidents of fly tipping had been reported by the Village Warden.
- 435** Further to item 2, T Mobile confirmed that it would not seek to recover any of the installation costs of the new power supply to be laid to Eyes Meadow from Duffield Parish Council should it seek a connection to this supply at a later date
- 436** Further to item 3, an invitation to Belper Town Councils' Civic Service to be held on 28th January 2007 at Christ Church, the Triangle, Belper was extended to the Chairman and his guest.
- 437** Further to item 4, an invitation to Derbyshire Constabulary Family Carol Service to be held on 18th December 2006 at St Peters Church, Chesterfield Road, Belper was extended to the Chairman and his guest.
- 438** Further to item 5, Derbyshire Fire Service sought consultation on their proposed Integrated Risk Management Plan.
- 439** Further to item 6, Derbyshire County Council sought consultation on their proposed installation of traffic calming speed bumps along Holloway Road
- 440** Further to item 7, Amber Valley drew the attention of the Parish Council of the availability of a toolkit, which is a reference document on all matters relating to good governance

- 441 Further to item 8, Staff and Councillors were invited to attend a Risk Assessment workshop at Amber Valley in Ripley on Tuesday 19th December from 5.30pm.
- 442 Further to item 9, John Clarke informed the Parish Council that Vodafone were considering the future of their installation on Eyes Meadow due to high connectivity costs.
- 443 Further to item 10, information as to where the draft supplementary planning documents could be viewed was received
- 444 **Resolved:** that the Recreational Committee consider the request for a Bin on Donald Hawley.
- 445 **Resolved:** that Councillors respond to Derbyshire Fire Service consultation by completing the questionnaire provided to them
- 446 **Resolved:** that the Clerk responds to Derbyshire County Councils proposal on the installation of speed bumps, stating that Duffield Parish Council supports such traffic calming measures on the assumption that residents in the area have been consulted on the proposal and are in favour of the measures suggested.
- 447 **Resolved:** that the Parish Council purchase a Parish Council Toolkit from Amber Valley Borough Council for the sum of £10.00.
- 448 **Resolved:** that the Clerk, Village Warden, Councillors Rice and Woodings attend the Amber Valley Risk Assessment workshop on Tuesday 19th December commencing at 5.30pm.

Reports from Representatives on Outside Bodies

- 449 Councillor **Fletcher** noted that Meadow Primary School had recently received very good SAT results.
- 450 Councillor **England** noted that the committee of the Millennium Meadow had recently been re-elected at their recent AGM. A five year management plan for the Meadow was due to be completed shortly. Funding within the charity remained positive as many supporters contributed through direct payment and funding was being received through grants.

Derbyshire Association of Local Council

- 451 Circulars 37/2006 to 40/2006 were received by the Parish Council.

Planning and Licensing Matters

- 452 Members noted the Planning and Licensing Matters as detailed in Appendix "C" information on which had been previously circulated by the Clerk.

Financial Matters

Details of the monthly payments and income to 12 December 2006, having been circulated prior to the meeting, it was:

- 453 Resolved:** that the Clerk's tabled monthly list of invoices and payments for December 2006, in the sum of £6137.33, be initialled and approved, with cheques due signed by members and the Clerk.

Health and Safety and Risk Management

Further to a meeting with Mr Joe Perrins the Clerk distributed examples of Risk Assessment Forms to members.

- 454 Resolved:** that the risk assessment forms as distributed should be adopted by the Parish Council for use in its own Risk Assessment work

Further to information received from ROSPA, an annual inspection of Parish Council playgrounds was offered at a cost of approximately £60.00. This inspection had been recommended by Amber Valley Borough Council who currently conducts quarterly inspections to supplement the weekly inspections conducted by the Village Warden.

- 455 Resolved:** that ROSPA be requested to conduct an annual inspection of the Playground at Grays Recreational Ground.

Duffield Parish Council Notice board

Councillors noted with concern the placing of unauthorised notices on the legs of the Parish notice board by the White Hart Public House. Concerns were also raised concerning the closure of the parking and the effect of such actions on the businesses in the village.

- 456 Resolved:** that Mr & Mrs Nicholson be invited to attend the Parish Council meeting in February to discuss the situation and look at what could be done to take these matters positively forward

Registration of Parish Property

The Clerk reported that nearly all the property belonging to Duffield Parish Council had now been registered. An area of the Cemetery remained outstanding, and may require sworn affidavits to be drawn up if the deeds could not be located.

- 457 Resolved:** that the Clerk attempts to trace the deeds at National Westminster Bank, after which costings for the legal process of producing sworn affidavits should be sought.

Date of Next Meeting

- 458 Resolved:** that the next meeting of the Parish Council will take place on Tuesday 9th January 2007 at 7.00pm, in the Meeting Room on Hazelwood Road, Duffield.

There being no further business to discuss, the Chairman closed the meeting at 8.30pm

Signed _____ Date _____