

Duffield Parish Council

Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 9th January 2007 at 7.00pm.

Present: Chairman: Councillor A Woodings
Councillors: England, Fletcher, Hibbert, Knibbs, Rowlands, Rice, Sartin, Storer and B Woodings.

Also in Attendance: Mrs S Bygraves - Clerk

Prior to the meeting the Reverend Mark Pickles led those assembled in prayer.

Public Participation

418 No members of the public were present.

Apologies for Absence

419 Apologies were received from Councillors Buckle, and Carmichael-Smith.

Declaration of Members Interests

420 Councillor Fletcher declared an interest in Financial Matters and in particular the payment to Pywells Limited of £20.81. She took no part in the related discussion and decision.

Minutes of the Parish Council Meeting

423 **Resolved:** the minutes of the Parish Council Meeting held on 12th December 2006 be confirmed as a correct record and signed by the Chairman.

Minutes of the Parish Council Meeting

423 **Resolved:** the minutes of the Strategy Committee Meeting held on 24th October 2006 were confirmed as a correct record, under the provisions for approval in minute reference 129, and be adopted as Parish Council policy and signed by the Chairman.

Update on Action Plan

An update on the action plans for 12th December 2006 was given to the meeting and is attached in Appendix A. The Clerk noted that all actions had been completed subject to the approval of a sign for the nature reserve in the cemetery.

- 424 Resolved:** the action plan dated 12th December 2006 be confirmed as a correct record and the outstanding item be auctioned by the Clerk.

Budgetary Report and Precept Request

The Clerk produced a detailed report on the future funding requirements of the Parish Council, and the impact of this on the precept. The report looked at the funding requirements for the next five years, a move away from the annualised budgeting that had taken place previously. This type of budgeting allowed reserves to be assigned to specific areas, whilst also providing a reserve based on the risk analysis of 50% of the Clerk and Superintendents salary. The allocation of funding in this manner also allowed for smoothing of the budget, as significant increases were anticipated to allow the Council to comply with the requirements of the external auditor.

Resolved: that the Parish Council adopt five year budgeting as their preferred accounting policy to be implemented on current accounting systems from 1st April 2007.

Resolved: that a precept request for 2007/08 of £80, 521 be signed by the Chairman and two members of the Parish Council together with the Clerk, and be submitted to Amber Valley Borough Council with immediate effect.

Clerks Report

- 434** Further to item 1 Councillors were asked to agree to the Local Election Compact approved by Amber Valley for all candidates standing for election in May 2007.
- 435** Further to item 2, Mr and Mrs Edwards informed the Council of the successful reinstatement of a right of way between their property, the Glen and Cedar Close. They also requested assistance in dealing with flooding problems to their land arising from the area of land on which footpath number 12 sits.
- 436** Further to item 3, Mr Banahan, Secretary to Belper and District Road Safety Committee requested contact information of residents who had requested traffic calming or more on street parking in the King Street area of the village.
- 437** Further to item 4, Amber Valley requested assistance in the placing of a disabled toilet following concerns over the feasibility of converting the current toilets on Chapel Street, Duffield.
- 444 Resolved:** that the Parish Council adopt the Local Election Compact for candidates standing for election to the Parish Council in the May 2007.
- 445 Resolved:** that the Clerk responds to Mr and Mrs Edwards regarding actions taken so far by the Parish Council in trying to resolve the problem of flooding on footpath number 12 with Derbyshire County Council and Amber Valley Borough Council.

- 446 Resolved:** that the Clerk responds to Mr Banahan confirming that correspondence between the Parish Council and residents is subject to data protection legislation. The Clerk further correspond with relevant residents asking them to contact Mr Banahan regarding traffic issues if they so wish.
- 447 Resolved:** that the Clerk confirm details of Derbyshire County Councils proposal to site a disabled toilet at Duffield Library to Amber Valley and request they liaise to provide this necessary provision for the village.

Planning and Licensing Matters

- 452** Members noted the Planning and Licensing Matters as detailed in Appendix "C" information on which had been previously circulated by the Clerk.

Financial Matters

Details of the monthly payments and income to 9 January 2007, having been circulated prior to the meeting, it was:

- 453 Resolved:** that the Clerk's tabled monthly list of invoices and payments for January 2007, in the sum of £5354.89, be initialled and approved, with cheques due signed by members and the Clerk.

Health and Safety and Risk Management

Further to communication received from the District Auditor regarding risk assessment the Parish Council had been recommended to purchase a computer programme from DMH Solutions Limited which helps Parish Councils to review their risk assessment procedures . The package cost is £75.00 exclusive of vat in the first year with yearly updates costing £20.00 exclusive of vat in subsequent years.

- 454** Resolved: that the Clerk proceed with the purchase of the DMH Solutions Limited risk assessment programme as recommended by the District Auditor.

The Clerk further informed the Parish Council that she and the Parish Warden had completed risk assessment training at Amber Valley Borough Council on Tuesday 19th December 2006 and had received certificates confirming this.

Date of Next Meeting

- 458 Resolved:** that the next meeting of the Parish Council will take place on Tuesday 13th February 2007 at 7.00pm, in the Meeting Room on Hazelwood Road, Duffield.

There being no further business to discuss, the Chairman closed the meeting at 8.25pm

Signed _____ Date _____