

Duffield Parish Council

Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 9th October 2007 at 7.00pm.

Present: Chairman: Councillor J Rice
Councillors: England, Garner, Greenwood, Storer, Short, A Woodings and B Woodings

Also in Attendance: Borough Councillor – S Bradford
Clerk – Mrs S Bygraves
Assistant Clerk – Mrs S Smith

A video presentation from the Standards Board called 'The Code of Conduct' was shown to Councillors prior to the meeting; the video was then placed for circulation amongst those who were unable to attend.

Prior to the meeting Tim Paisley led those assembled in prayer.

Apologies for Absence

849 Apologies were received from Councillors Buckle, Knibbs and Rowlands

Declaration of Members Interests

850 None given

Items for Exclusion

851 Item 7, Grays Recreational Ground – Tender review together with reports.

The Clerk noted that once a decision on this item had been made all documentation would then be open for public inspection and details would be included in the minutes

Minutes of the Parish Council Meeting

852 **Resolved:** the minutes of the Parish Council Meeting held on the 11th September 2007 be confirmed as a correct record and signed by the Chairman.

Update on Action Plan

An update on the action plans for items outstanding at 11th September 2007 was given and attached in Appendix A.

853 **Resolved:** the action plan dated 11th September 2007 be confirmed as a correct record with the Clerk to follow up any items outstanding.

Weston Centre Office Report

Further to a report previously circulated regarding the set up and running of the new permanent Parish Office it was:

- 854 Resolved:** that an office computer network be established together with broadband connection and automatic file back up at a cost of approximately £300 capital and £26.50 per month. New shelving at a cost of approximately £20 and an alarm system within a budget of £100 should also be purchased. The telephone connection to the Clerks home would cease. It was also:
- 855 Resolved:** that the Council continue to operate an open office on a Mondays and Wednesdays for two mornings per week. Information regarding this would be placed on the office door.

Recommendations from the Recreational Committee

- 856 Resolved:** that the Clerk purchase a Stanford seat from Glasdon UK limited to replace the damaged seat located adjacent to the HSBC Bank on King Street. Permission for the placement of the seat should be sought from Derbyshire County Council prior to purchase. Mrs O'Higgins would be contacted to see if she would like to purchase a new memorial plaque for the replacement seat.
- 857 Resolved:** that the Clerk obtain quotes for redressing damaged areas on the access road to the changing rooms.
- 858 Resolved:** that the Clerk liaise with users of Eyes Meadow to determine the needs and possible costs for developing a project to build improved changing facilities on the site.
- 859 Resolved:** that the Parish Council adopt a policy under the Clean Neighbourhood and Environment Act 2005 to restrict dogs usage on Gray Recreational Ground by introducing a 'Only Dogs on Leads' policy for users of Grays Recreational Ground.
- 860 Resolved:** that the Parish Council support the campaign to be launched by the National Trust to improve the Duffield Castle site through a community involvement project.
- 861 Resolved:** that the Council approve the repair of the overhead barrier on Donald Hawley Way and the installation of steel security doors to the changing rooms to deter vandalism.

Gray Recreational Ground

Further to reports submitted to members prior to the meeting detailing the tenders for the supply and installation of the new playground at Gray Recreational Ground it was noted that all aspects of the process had been compliant with recommendations from Amber Valley and that a scoring process in accordance with these recommendations had been conducted. Based upon this scoring process the Committee recommended the acceptance of the tender from Hags at a cost of £91,037. It was also recommended that a request for funding to support this project be made to Amber Valley Borough Council. Grant Funding from BIFFA was anticipated for £24,163 although this was not guaranteed, and a full commitment could not be entered into until it was know all costs could be met.It was:

862 Resolved: the tender from Hags be accepted in accordance with the tendering process, but that the order for supply and installation be delayed until confirmation had been received that funding under section 106 agreements had been allocated to the project by Amber Valley Borough Council. Grant funding would also be required to be fully underwritten by Amber Valley Borough Council through the allocation of Section 106 monies.

Clerk's Report including correspondence Appendix 'A'

863 Further to item 1, members of the Parish Council were sad to note the retirement of Mr Colin Tonks and his wife Mavis as footpath advisors. Mr and Mrs Tonks had acted in this capacity for more than 40 years and were members of the original committee that prepared the Duffield Footpaths Booklet.

864 Further to item 2, an application for a memorial stone under the revised requirements for installation of memorial stones at Duffield Cemetery was received.

865 Further to item 3, members noted the updates from the Standards Board regarding the model code.

866 Further to item 4, information regarding nominations for Derbyshire Young Achievers Awards 2007 was given to members.

867 Further to item 5, members noted that they were now included within the circulation list for applications for Cultivation Licenses.

868 Further to item 6, the environment agency advised members that desilting work on the Ecclesbourne River would now take place in February 2008, rather than October 2007 as originally planned.

869 Further to item 7, the Clerk noted that a revised insurance scheme from Norwich Union was now being offered to Parish Councils.

870 Further to item 8, members noted Amber Valley Borough Council's proposal to place tree preservation orders on trees located at 11-15 Wirksworth Road, Duffield.

871 Resolved: that the Clerk send a letter of thanks and a thank you gift to be funded through the Chairman's allowance to Mr & Mrs Tonks in recognition of their commitment and devotion in their role as footpath advisors.

872 Resolved: that the Chairman of the Cemetery Committee sign the application for a memorial stone and that a process for approval be discussed at the next meeting of the Cemetery Committee.

873 Resolved: that information relating to nominations for Derbyshire Young Achievers Awards 2007 be passed to Ecclesbourne School

874 Resolved: that information relating to Norwich Union Insurance Scheme for Parish Councils be placed on file and reviewed closer to the renewal date in May 08

- 875 Resolved:** that the Parish Council support the tree preservation order for trees located at 11-15 Wirksworth Road and that the tree warden be informed of this proposal

Derbyshire Association of Local Councils – Circular

All circulars having been distributed to members prior to the meeting. It was

- 876 Resolved:** that all circulars should be continue to be e-mailed to Councillors. Any members wishing a hard-copy should contact the Clerk as these would not be now be printed unless requested.
- 877 Resolved:** that Councillor Garner attend the Community Forum Event as organised by Amber Valley Borough Council as a representative of Duffield Parish Council on either 1st November at Turnditch Village Hall or 27th November at Belper Town Football Club. Members should email any questions they wish Councillor Garner to raise prior to the Forum taking place.

Reports from Outside Bodies

Councillor Storer confirmed that **Meadows School** were in the process of completing criminal record bureau checks prior him commencing in his role as Governor at the school.

Councillor Greenwood noted that he would be attending a meeting of the Facilities Committee at **Ecclesbourne School** later in the week.

Planning and Licensing Matters attached in Appendix ‘C’

Members noted the Planning and Licensing Matters as detailed in Appendix ‘C’ information on which had been previously circulated by the Clerk.

Financial Matters

Details of the monthly payments and income to 9th October 2007, having been circulated prior to the meeting, it was:

- 878 Resolved:** that the Clerk’s tabled monthly list of invoices and payments for 9th October 2007, in the sum of £4831.59, be initialled and approved, with cheques due signed by members and the Clerk.
- 879 Resolved:** that the Clerk’s tabled Quarterly Accounts to 30th September 2007, showing income of £49,735 and expenditure of £41,192 be received, approved and signed by the Chairman and the Clerk.

Risk Management

The Tree inspection report remained outstanding.

- 880 Resolved:** that the Clerk further chase the report. In the event that the report is not forthcoming the Clerk should contact Mr Richard Bowmer to discuss his willingness to undertake the work, as he had quoted for the inspection report at a lower price prior to the tendering process.

Public Involvement

Following discussions regarding Councillors contact with the public it was:

881 Resolved: that a rota be drawn up for Councillors to attend open sessions at the Weston Center.

Date of Next Meeting

882 Resolved: that the next meeting of the Parish Council will take place on Tuesday 13th November at 7.00pm, in the Meeting Room on Hazelwood Road, Duffield.

There being no further business to discuss, the Chairman closed the meeting at 8.47pm.

Signed _____ Date _____