

# Duffield Parish Council

## **Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 11<sup>th</sup> December 2007 at 7.00pm.**

Present: Chairman: Councillor J Rice  
Councillors: Buckle, Rowlands, A Woodings, Knibbs, Short, Garner and Greenwood

Also in Attendance: Clerk: Mrs S Bygraves  
Assistant Clerk: Mrs S Smith

Prior to the meeting Rev R Brickman led those assembled in prayer.

### **Public Participation**

Police Community Support Officer Paula Jackson attended the meeting.

### **Apologies for Absence**

938 Apologies were received from Councillors B Woodings and Storer.

### **Declaration of Members Interests**

939 Councillors A Woodings, Rowlands and Knibbs declared an interest in matters relating to Duffield Cricket Club.

### **Items for Exclusion**

No items were identified for exclusion

### **Minutes of the Parish Council Meeting**

940 **Resolved:** the minutes of the Parish Council Meeting held on the 13<sup>th</sup> November 2007 be confirmed as a correct record and signed by the Chairman.

### **Minutes of the Finance and General Purpose Committee Meeting**

941 **Resolved:** that the minutes of the Finance and General Purpose Committee Meeting held on the 19<sup>th</sup> July 2007 were confirmed as a correct record under the provisions for approval in minute reference 129, and be adopted as Parish Council Policy and signed by the Chairman.

### **Minutes of the Recreational Committee Meeting**

942 **Resolved:** that the minutes of the Recreational Committee Meetings held on 22<sup>nd</sup> May 2007, and the minutes for 25<sup>th</sup> September 2007, were confirmed as a correct record under

the provisions for approval in minute reference 129, and be adopted as Parish Council Policy and signed by the Chairman.

### **Update on Action Plan**

An update on the action plans for items outstanding at 13<sup>th</sup> November 2007 was given and is attached in Appendix A.

- 943 Resolved:** that the action plan dated 11<sup>th</sup> November 2007 be confirmed as a correct record with the Clerk to follow up any items outstanding.

### **Weston Centre**

Extensive work at the Weston Centre has now been completed with a new entrance to the rear of the centre. A new door has been installed and re-plastering had been completed. Repainting and repairs to the central heating system should be completed shortly. The only item outstanding was the placement of notices directing the public to the rear of the building. It was:

- 944 Resolved:** that the Clerk place temporary laminated notices to the front of the building for directions until the new permanent notices have been received.

### **Recommendations from the Finance and General Purpose Committee**

Recommendations on applications for grant monies to be awarded under s137 were presented to members for approval: The application from Duffield Cricket Club had not been considered by the committee as it was not quorate due to declarations of interest. This would therefore require consideration by members. Upon review it was:

- 945 Resolved:** that a grant of £500 be given to Duffield Cricket Club, for purposes of improving security and undertaking repairs. It was recommended that advice be sought from the Crime Prevention Officer before funds were spent to ensure they were most effective in their purpose.
- 946 Resolved:** that the request for a grant to Derbyshire Coalition for Inclusive Living, and Derbyshire Children's Holiday Center, be refused.
- 947 Resolved:** that the request for a donation of £100 to Hearing Help, be granted.
- 948 Resolved:** that the request for a donation of £50 to Victim Support, be granted.
- 949 Resolved:** that information regarding the grant application process be placed in the Parish Council Newsletter.

Charges for ensuing year would be deferred until full charges had been received from Amber Valley Borough Council.

### **Recommendations from the Cemetery Committee**

Following an inspection of the lodge, urgent problems were highlighted. It was therefore recommended that action be undertaken to replace the back bedroom window and repair the stairs which appeared loose. Both repairs would require planning permission as the building is Grade II listed.

- 950 Resolved:** that the Clerk obtain quotes from Amber Valley Borough Council approved contractors to undertake the work and planning permission be sought.

Further to a report previously circulated, concerning the advantages and disadvantages of exclusive rights for the Garden of Remembrance it was:

- 951 Resolved:** that the Council elect not to introduce the Grant of Exclusive Rights in the Garden of Remembrance. It was further:
- 952 Resolved:** that the Clerk proceed to take actions to duplicate records for the Cemetery and Garden of Remembrance and if possible to computerise records.

### **Vintage Event**

Further to a meeting between Councillors Woodings, Rowlands and the Clerk, and the organisers of the Vintage Event, both parties raised concerns regarding access and possible damage to the fields. The Clerk further reported compaction problems to the fields as identified by the contractor. It was:

- 953 Resolved:** that the Parish Council approve the booking for the Vintage Event in 2008, subject to the provision of insurances, and that future use be considered subject to a strategy being developed to overcome problems identified and in particular the wear and tear to Donald Hawley Way.

### **Standing Orders**

Following changes to the model code it was identified that the Parish Council's standing orders were outdated and required and update. It was:

- 954 Resolved:** that the Clerk work with Councillors Rowlands, and Councillor Greenwood to produce updated standing orders be in place in time for the new council in April 2008.

### **Clerk's Report**

- 955** Further to item 1, a letter from Belper Road Safety Committee was received regarding the speed limits in Duffield.
- 956** Further to item 2, a consultation regarding the proposal to reduce the speed limits was received from Derbyshire County Council.
- 957** Further to item 3, Derbyshire County Council requested orders for the supply and delivery of salt for the grit bins held in Duffield.

- 958** Further to item 4, a letter was received from Mr & Mrs Doenhoff of Milford Road in Duffield, regarding the parking on Station Approach in Duffield.
- 959** **Resolved:** that in response to the consultation by Derbyshire County Council, a request be made for a reduction in speed limit on Broadway to 30mph. Correspondence relating to this should be copied to Belper Road Safety Committee and to Mr Alan Dungworth.
- 960** **Resolved:** that a request for the supply of grit for the bins on Castle Hill and Avenue Road be placed with Derbyshire County Council.
- 961** **Resolved:** that the Clerk send a letter to residents on Milford Road, informing them that unfortunately the Parish Council is unable to undertake actions on their behalf...

#### **Reports from representatives on outside bodies**

- 962** **Councillor Knibbs** reported that there was progress at the **Weston Centre** and the situation with telephone was being rectified.
- 963** **Councillor Buckle** reported that there had been no meeting of **Duffield Youth Committee**. It was noted that a project proposal would be required if the funding for the projects was to be sought from Amber Valley Borough Council.

#### **Financial Matters**

Details of the monthly payments and income to 11<sup>th</sup> December 2007, having been circulated prior to the meeting, it was:

- 964** **Resolved:** that the Clerk's tabled monthly schedule of accounts for 11<sup>th</sup> December 2007, in the sum of £3518.22, be initialled and approved, with cheques due signed by members and the Clerk.
- 965** **Resolved:** to increase the allowance for the Chairman by £50.

#### **Risk Management**

Nothing to report

#### **Public Involvement with Duffield Parish Council**

The village Christmas trees have been purchased by the Parish Council and together with lights, have now been erected and decorated by the Council's contractors and Duffield Community Association. The main tree has been provided by Gerard Varin.

- 966** **Resolved:** that the Clerk send a letter of thanks to Gerard Varin.

#### **Items for Information**

The Clerk was requested to place information in the Newsletter regarding the cost of works undertaken at the Cemetery. Particular note should be made of the £11,500 to be spent on the road at the Cemetery, and the £6100 for memorial testing.

The meeting in January will be limited to discussions relating to the 2008 precept.

- 967 Resolved:** that the Clerk place information regarding high levels of expenditure at the cemetery and on footpaths in the next newsletter.

**Date and time of the next meeting**

- 968 Resolved:** that the next meeting of the Parish Council will take place on Tuesday 8<sup>th</sup> January 2008 in the Committee Room, Hazelwood Road, Duffield at 7.00pm.

There being no further business to discuss, the Chairman closed the meeting at 8.55pm.

Signed \_\_\_\_\_ Date \_\_\_\_\_