

# Duffield Parish Council

## Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 11<sup>th</sup> March 2008 at 7.00pm

Present: Chairman: Councillor J Rice  
Councillors: Buckle, Greenwood, Knibbs, Short, Storer  
A Woodings and B Woodings

Also in Attendance: Clerk: Mrs S Bygraves  
Assistant Clerk: Mrs S Smith

Prior to the meeting Tim Paisley led those assembled in prayer.

### Public Participation

Community Support Officer Paula Jackson informed members about the work of the Safer Neighbourhood Team. The Councillors were asked if they would register as KINS (Key Individual Network) panel members for which their personal contact details would be required. She also requested the use of Eyes Meadow to run youth activities to engage young people in the area. It was therefore:

- 1039 Resolved:** that the Clerk arrange a separate meeting to introduce members of the team to the Council and to enable personal contact details to be made available. It was further
- 1040 Resolved:** to allow the Safer Neighbourhood Team use of Eyes Meadow for youth activities
- 1041** Councillors raised the issue of the ongoing parking problems caused by staff from the Derbyshire Building Society. Advisory tickets could be issued by the Community Support Officer, but not parking tickets.

### Apologies for Absence

- 1042** Apologies were received from Councillors England, Hibbert and Rowlands

### Declaration of Members Interest

- 1043** None

### Items for Exclusion

- 1044** No items were identified for exclusion.

## **Minutes of the Parish Council Meeting**

- 1045 Resolved:** that the Minutes of the Parish Council Meeting held on the 12<sup>th</sup> February 2008 be confirmed as a correct record (with an amendment that Councillor Knibbs had attended the meeting), and signed by the Chairman.

### **Update on Action plan**

An update on the Action Plan dated 11<sup>th</sup> March 2008 was given to the meeting and is attached in Appendix A.

- 1046 Resolved:** that the action plan dated 11<sup>th</sup> March 2008 be confirmed as a correct record and outstanding items be completed as soon as possible.

Further to Item 1016, £70,000 is placed on deposit for three months, not four months.

### **Grays Recreational Ground**

A proposed contract from Derbyshire Environmental Trust Ltd (enabling the award of funding from Biffa) was circulated prior to the meeting. The contract covered all requirements that need to be met to enable the funding from Biffa to be awarded.

- 1047 Resolved:** The Council authorised the Chairman and Clerk to sign the contract on its behalf

*Police Officer Darren Heithus called in at the meeting to introduce himself and left almost immediately as he was unable to participate at this point.*

### **Updates on Recreational Matters**

Further to item 9.1, action to remove the potentially dangerous shed at Eyes Meadow it was:

- 1048 Resolved:** that the Clerk make enquiries regarding the planning requirements for the removal or replacement of the shed at Eyes Meadow and seek costings for its replacement and/or removal

Further to item 9.2, Grounds Maintenance Contract, agreement had been reached with Ulyetts to extend the existing contract for 12 months.

- 1049 Resolved:** that the Clerk draw up a new contract for approval by the Recreational Committee prior to the end of the existing contract.

Further to item 9.3, the purchase of a bench on King Street. It was:

- 1050 Resolved:** that the purchase of a bench at the cost of £877.27 to be supplied and installed by the Derbyshire County Council be approved.

Further to item 9.4, tenders for tree inspections. The Clerk has approached Amber Valley Borough Council for advice regarding contractors. Further to a visit to Eyes Meadow with the Vice Chairman the Clerk advised on remedial works to control overgrown shrubs.

- 1051 Resolved:** that Richard Bowmer be asked to inspect the area and quote for the rectification of same

#### **Expenditure for Roadway at Duffield Cemetery**

The resurfacing of the roadway at Cemetery it was:

- 1052 Resolved:** that £10,000 be forwarded to Derbyshire County Council to cover the Parish Councils' contribution for this work.

#### **Tenders for Duffield Cemetery Lodge Window**

Two quotes were received for the work at the Cemetery lodge, M &G Construction (£1,100 single glazed window only) and Brian Doleman. His quote for single glazing the window is £825 and double glazing £865. Double glazing units may not be acceptable due to the building being grade 2 listed. The tender received from Brian Doleman also included the repair work to the stairs at a cost of £65. Additional drawings for planning would also be required at an approximate cost of £40. It was:

- 1053 Resolved:** that the quotation from Brian Doleman be accepted.

#### **Clerks Report and Correspondence**

**Further to Item 1**, Derbyshire County Council had inspected the bus shelter on Wirksworth Road and advised that it could be repaired at an approximate cost of £400. (note that a full replacement would cost in the region of £3000-£3500 for which no grants are currently available )

- 1054 Resolved:** that the bus shelter be repaired using the contractors from Derbyshire County Council.

**Further to Item 2**, Derwent Valley Partnership, the report advised that an anti vandal 4 bay waiting area was to be installed on Duffield Station.

#### **Reports from Representatives on Outside Bodies**

- 1055 Councillor Knibbs, reporting on the Weston Centre** advised that they were obtaining publicity through the Duffield Scene and were still seeking a volunteer to act as secretary

#### **Derbyshire Association of Local Councils**

All circulars were distributed to Councillors prior to the meeting.

Further to circular 11/08, regarding Local Council Review subscriptions, it was:

- 1056 Resolved:** that the subscription request of £13.50 be accepted.

**1057** Circular 12/08, the Consultation in respect of Orders and Regulations relating to the conduct of local authority members-NALC response was brought to Councillors attention.

**1058 Planning and Licensing Matters**

**AVA/2008/0055** The radio mast on Donald Hawley Way, the plans have now been withdrawn.

**AVA/2008/0226** The de-silting works of the River Ecclesbourne. Work has commenced

**Financial Matters**

Details of the monthly payments and income to March 11<sup>th</sup> 2008, having been circulated prior to the meeting, it was:

**1059 Resolved:** that the Clerk's tabled monthly schedule of accounts for the month to 11<sup>th</sup> March 2008, in the sum of £20,447.71, be initialled and approved, with cheques due signed by the members and the Clerk.

**Risk Management**

**1060** A complete review of all Risk Assessments is to take place over the next few weeks.

**Public Involvement**

**1061** The Chairman and the Clerk attended the flood fair held at Ecclesbourne School. The fair was very successful. Approximately two hundred members of the public attended.

**Outstanding Matters**

**1062** 1) Quality Parish Council. The Clerk has submitted her portfolio for consideration. The Council can apply for quality status on the qualification of the Clerk.

**1063** 2) Church Car Park. The Clerk has again contacted Derbyshire County Council highway department to determine when work on Church Drive will commence. A decision on this is expected by Easter

**Date and Time of next meeting**

**1064 Resolved:** that the next meeting of the Parish Council will be held on Tuesday 8<sup>th</sup> April 2008 in the Committee Room, Hazelwood Road, Duffield at 7.30pm.

A reminder to Councillors that the Annual Parish Meeting is to be held on Tuesday 22<sup>nd</sup> April 2008 at 7.00pm at the Weston Centre.

There being no further business to discuss the meeting closed at 8.07pm.

**Signed** \_\_\_\_\_ **Dated** \_\_\_\_\_