

Duffield Parish Council

Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 8^h July 2008 at 7.00pm

Present: Chairman: A Woodings
Councillors: England, Garner, Greenwood, Knibbs,
Rowlands, Short, and Storer

Also in Attendance: Clerk: Mrs. S Bygraves
Mr. Stan Scott
Mr. Paul Stevenson

Prior to the meeting Ron Brickman led those assembled in prayer.

Public Participation

1228 Two members of the public attended the meeting but chose not to speak.

Apologies for Absence

1229 Apologies were received from Councillors Buckle, Hibbert, Rice, and B Woodings

Declaration of Members Interest

1230 Councillor Storer declared an interest in the proposed development of the Ecclesbourne School Fields located at Meadow Primary School.

Items for Exclusion

1231 The Clerk advised that agenda items 9.2.1 and 9.2.2 falls within the meaning of exclusion as defined in The Local Government (Access to Information) (Variation) Order 2006 sch.12a and would therefore require the exclusion the public and press if present.

Minutes of the Parish Council Meeting

1232 **Resolved:** that the Minutes of the Parish Council Meeting held on the 10th June 2008 be confirmed as a correct record and signed by the Chairman.

Update on Action Plan

An update on the Action Plans for all actions outstanding at 8th July 2008 was given to the meeting and attached in Appendix A

1233 **Resolved:** that the action plan dated 8th July 2008 be confirmed as a correct record and outstanding items be completed as soon as possible.

Tender Receipts for Eyes Meadow

Further to the receipt of tender for the demolition of the Shed at Eyes Meadow by the Recreational Committee and as detailed to members, it was recommended that that the tender from Cawarden Demolition for £3750.00 for the demolition and removal of the shed and base be accepted by members.

Councillor Greenwood had undertaken a reviewed of costs for a high security storage container and figures for these were for rental: £7 to £12 per week, to purchase: the lowest costs were £750 to £950. As a caveat Councillor Greenwood noted that the condition of the purchase units was unknown, but would be below the quality of a rental unit.

1234 Resolved: that the tender for the demolition of the shed and removal of materials as detailed by Cawarden Demolition be accepted subject to assurances that all necessary licences and safety protocols will be met by the company.

1235 Resolved: that the Clerk and Councillor Greenwood purchase a suitable 20ft high security storage container for placement at Eyes Meadow within a budget of £1500, and that appropriate planning permission for this container be sought from Amber Valley.

Additional Bin and Football Post for Grays Recreational Ground

Following the success of the new play area Recreational Committee members recommended the purchase of an additional small goal post and bin to accommodate the increased litter and usage of the football area

1236 Resolved: that the bin and football post as recommended be purchased and installed as soon as possible.

Dogs on Leads Control Order for Grays Recreational Ground

Following extensive discussions regarding the provision of control for dogs at Gray Recreational Ground, the Recreational Committee recommended that a control order be sought to keep dogs on leads at this site. Following a review by members of this provision it was

1237 Resolved: that the Clerk approach Amber Valley Borough Council to request the enactment of a control order to keep dogs on leads at Grays Recreational Ground as permitted under Part 6 of the Clean Neighbourhoods and Environment Act 2005.

Funding for Derwent Valley Mills Partnership

Further to a recommendation from the Strategy, Finance and General Purpose Committee that the funding request from Derwent Valley Mills Partnership failed to meet funding criteria established as Council Policy as adopted on 14th November 2006 under minute reference 374 it was:

1238 Resolved: that the request for funding by Derwent Valley Mills Partnership from Duffield Parish Council under s137 of the Local Government Act be rejected.

Staff Review

Following recommendation by the Strategy, Finance and General Purpose Committee and the distribution of confidential reports it was:

- 1239 Resolved:** that the post of village warden be regraded in line with market conditions to level 14 of the SCP and that this regrading should take effect from 18th March 2008.
- 1240 Resolved:** that the Clerks post be regraded in accordance with contractual obligation following completion of the Cilca qualification to level 31 of the SCP. It was also
- 1241 Resolved:** that the responsibility for minute taking be absorbed into the Clerks post and that this post be made a full time post with effect from 1st July 2008.
- 1242 Resolved:** that the Clerks full time post be appointed on flexible hours, with core hours at the Parish Office being agreed between the Clerk and Chairman. A record of hours should be reported to the Chairman on a monthly basis.

Open Spaces and Cemetery Memorial Policy

Further to the distribution of a draft policy on memorials in Parks, Open Spaces and Cemeteries it was:

- 1243 Resolved:** that the policy be adopted by Duffield Parish Council subject to the removal of the term “Parks” from the policy. It was further confirmed that the policy would not be enacted retrospectively.

Clerks Report and Correspondence

- 1244 Further to Item 1,** members noted a requested from SSAFA (Soldiers, Sailors, Airmen Families Association) to hold a car boot sale on Eyes Meadow to raise funds for the association in autumn 2008.
- 1245 Further to Item 2,** members noted an application to allow the John Lawson Circus a site at Eyes Meadow in autumn 2008.
- 1246 Further to item 3,** Ecclesbourne School confirmed Councillor Greenwood appointment to the School Governors
- 1247 Further to item 4,** members were reminded of this years Derbyshire Excellence in the Community Awards.
- 1248 Resolved:** that SSAFA be granted permission to hold a car boots sale on Eyes Meadow, subject to the completion of safety and insurance checks. I was also suggested that this event should take place in late spring 2009 to avoid complications with football bookings.
- 1249 Resolved:** that the request from John Lawson Circus be approved subject to satisfactory references, confirmation of vehicle sizes, indemnity insurance cover for the site and payment of a deposits.

- 1250 Resolved:** that the appointment of Mr Paul Greenwood as Governor be acknowledged, and confirmation of his duties be requested.

Derbyshire Association of Local Councils

- 1251** All circulars having been previously circulated were received.

Planning and Licensing Matters

Members noted the Planning and Licensing Matters as detailed in Appendix 'C' information on which had previously circulated by the clerk.

Representations were made on the following applications:

- 1252** AVA/2008/0715 - 59 Hall Farm Road Duffield Belper Derbyshire DE56 4FJ for the erection of one detached bungalow and car parking space in the garden of 59 Hall Farm Road: Representation on grounds of proximity to adjacent property and effect on amenity. A site visit for this application was requested.
- 1253** AVA/2008/0781 - Land off Station Approach Station Approach Duffield Belper Derbyshire for the erection of new three storey office block to form new head quarters for Carter Construction Derby Ltd: Representation on grounds of highways, parking, and interruption of telephone signalling from mobile networks.

Financial Matters

Details of the monthly payments and income to July 8th 2008, having been circulated prior to the meeting, it was:

- 1254 Resolved:** that the Clerk's tabled monthly schedule of accounts for the month to 8th July 2008, in the sum of £6,970.13, be initialled and approved, with cheques due signed by the members and the Clerk.

Details of the quarterly budgetary report including summary to 30th June 2008, having been previously circulated prior to the meeting, it was

- 1255 Resolved:** that the Clerk's tabled quarterly budgetary statement and summary to 30th June 2008, showing actual income of £19,744 and actual expenditure of £15,161 be received, approved and signed by the Chairman and the Clerk.

Further to a review of forecasted expenditure and the holding of reserves and balances by the Council, it was:

- 1256 Resolved:** that a policy and procedure for the creation, retention, amendment and expenditure of reserves and balances be drafted for approval by members at their next meeting.

Outstanding Matters

Quality Parish Council.

Following the completion of necessary training by the Clerk, the Council were now in the position to investigate the requirements for attaining Quality Status.

- 1257 Resolved:** that DALC be requested to provide training on quality status and its benefits to Parish Councils.

Church Car Park.

This item could not be resolved until work had been undertaken by Derbyshire County Council to repair the road.

- 1258 Resolved:** that a strong letter be written to Derbyshire County Council pointing out the dangers of the road and footway, and that this be copied to Councillor Clark and Councillor Short.

Date and Time of next meeting

- 1259 Resolved:** that the next meeting of the Parish Council will be held on Tuesday 9th September 2008 in the Committee Room, Hazelwood Road, Duffield at 7.00pm.

There being no further business to discuss the meeting closed at 8.23pm.

Signed _____ **Dated** _____