

Duffield Parish Council

Minutes of the Meeting of the Parish Council, held in the Committee Room, Hazelwood Road, Duffield, on Tuesday 13th January 2009 at 7.00pm.

Present: Chairman: A Woodings
Councillors: Buckle, Greenwood, Hibbert, Rice, Rowlands,
Short, Storer and B Woodings

Also in Attendance: Clerk – Mrs S Bygraves

Prior to the meeting The Reverend Mark Pickles led those assembled in prayer.

Public Participation

1412 No members of the press or public were present

Apologies for Absence

1413 Apologies were received from Councillors England and Knibbs

Declaration of Members Interests

1414 None were declared

Items for Exclusion

1415 None were identified

Minutes of the Parish Council Meeting

1416 **Resolved:** that the Minutes of the Parish Council Meeting held on the 9th December 2008 be confirmed as a correct record and signed by the Chairman.

Minutes of the Recreational Committee Meeting

1417 **Resolved:** that the minutes of the Recreational Committee Meeting held on the 28th October 2008 and 4th November 2008 were confirmed as a correct record under the provisions for approval in minute reference 129, subject to the inclusion on the term “be invited” in minute reference 1339 and adopted as Parish Council Policy and signed by the Chairman.

Minutes of the Cemetery Committee Meeting

1418 Resolved: that the minutes of the Cemetery Committee Meeting held on the 30th September 2008 were confirmed as a correct record under the provisions for approval in minute reference 129, and adopted as Parish Council Policy and signed by the Chairman.

Update of Action Plan

An update on the Action Plans for all actions outstanding at 13th January 2009 was given to the meeting and attached in Appendix A.

1419 Resolved: that the action plan dated 13th January 2009 be confirmed as a correct record and outstanding items be completed as soon as possible.

Review of Lease agreement with Allestree Football Club

Further to a report detailing the current provisions of the Allestree Football Club lease, members noted that these provisions could be financially detrimental to the club. No provision had been made in the lease for the contributions made by the club to costs which would be otherwise be borne by the Parish Council. As a result of this omission the club would bear a greater financial burden than other clubs that hired pitches from the Parish Council. Members considered it unreasonable to ask the club to pay more than existing rental users for the use of the same facilities. Members also considered it reasonable that pitch maintenance costs, which would otherwise be paid by the Parish Council, be reviewed and an allowance be given against the hire costs included within the lease. With this in mind it was

1420 Resolved: that the Clerk obtain accounts information from Allestree Football Club for the marking, maintenance and upkeep of the pitch and report this information back to members at their next meeting.

Recommendations from the Strategy, Finance and General Purpose Committee

Section 137 Grant Applications

Further to a meeting of the Strategy, Finance and General Purpose Committee on Monday 15th December 2008 it was recommended to the Parish Council that a grant under s137 of the Local Government Act 1972 be made to 1st Duffield Rainbow Guides of £100. It was further recommended that a decision on a grants to Duffield Lawn Tennis Club and Choose Cycling be deferred until further information becomes available

1421 Resolved: that a grant to 1st Duffield Rainbow Guides of £100 be approved. It was further

1422 Resolved: that a grant of £200 to Duffield Lawn Tennis Club, and £100 to Choose Cycling be awarded under s137. The grant to Choose Cycling is subject to confirmation of local residents taking part in the activity and detailed to members.

Revised Parish Council Charges

Further to a report detailing the proposed changes to Parish Council charges for the Financial year 2009/2010 members noted that the increase in charges was at a maximum in line with the current Retail Price Index, and that a number of charges had been held at their current level or that the increase was below the current Retail Price Index.

1423 Resolved: that the proposed changes to Parish Council charges for the Financial Year 2009/2010 be adopted and notice be given where appropriate such that they may be implemented from 1st April 2009.

Precept Request 2009/2010

Further to a report previously circulated detailing the options for the precept request for 2009/10, and draft provisions for precepts for 2010/11 and 2011/12 members reviewed the figures given. In drafting the proposed changes to the precept, the Clerk confirmed that costs had been increases by 5% unless the proposed price increase was known. This increase fell just above the current RPI of 4.2% and would accommodate increases where the rises were above the RPI such as power and some material costs. This rate increase was recommended as the previous year RPI had fluctuated above this level and changes to some services and materials remained uncertain. It was also noted that changes to the grounds maintenance contract would be unknown until the tenders for the new contract closed at the end of January 2009.

In reviewing activity for the year to come, it was also recommended to members that Specific Reserves requests should be approved for improvements to the car park at Eyes Meadow, repairs to the wall at Gray Recreational Ground, and improvements to the allotments at the Cemetery. A Specific Reserve allocation of £10,000 was required to allow these works to be carried out. Additionally it was recommended that Specific Reserves of £4000 be placed back into the General Reserve as they were no longer required for the items identified and did not comply with Council policy. Following a debate on the proposed budgets by members, it was:

1424 Resolved : that the following budget for 2009/10 be adopted by the Parish Council and that a precept application be signed and submitted to Amber Valley Borough Council for £96, 485 with immediate effect. It was further:

1425 Resolved: that the Strategy Finance and General Purpose Committee review the draft budget proposals for 2010/11 and 2011/12 in the Autumn of 2009 and make their recommendations to the Parish Council in good time for a precept request for 2010

Duffield Parish Council
Adopted Budget for 2009/10 and proposed Budget for 2010/11 and 2011/12

| | Proposed Budget Year 2009/10 | Proposed Budget Year 2010/2011 | Proposed Budget Year 2011/2012 |
|---------------------------------------|------------------------------------|---|---|
| Expected Other Income | 28,281 | 29,239 | 30,257 |
| Anticipated Precept | 96,485 | 101,310 | 106,375 |
| Total Income | 124,767 | 130,548 | 136,632 |
| Fixed Costs | | | |
| Cemetery | 33,925 | 29,745 | 32,809 |
| Strategy, Finance and General Purpose | 69,546 | 71,960 | 75,760 |
| Recreational | 26,991 | 23,491 | 22,041 |
| S137 | 1,000 | 1,000 | 1,000 |
| Total Spend | 131,463 | 126,197 | 131,609 |
| | | | |
| Opening Reserve | 40,476 | 33,780 | 38,132 |
| | | | |
| Net (Income)/Spend | 6,697 | -4,352 | -5,023 |
| | | | |
| Closing Reserve | 33,780 | 38,132 | 43,154 |
| | | | |
| Closing Reserve comprises of: | | | |
| | | | |
| Risk Reserve | 22,036 | 23,138 | 24,295 |
| Specific Reserves | 4,265 | 6,471 | 8,719 |
| General Reserves | 7,479 | 8,523 | 10,140 |
| | 33,780 | 38,132 | 43,154 |
| | | | |
| Specific Reserve made up of: | | | |
| | | | |
| Election costs | 2,665 | 4,071 | 5,519 |
| Memorial Testing | 1,600 | 2,400 | 3,200 |
| Meeting Room Maintenance | | | |
| Rolling Equipment Maintenance | | | |
| Rolling Chapel Maintenance | | | |
| Rolling Path Maintenance | | | |
| | 4,265 | 6,471 | 8,719 |

Clerks Report and Correspondence

1426 Further to Item 1, members were pleased to receive the revised licence for the rose garden at Duffield Library and noted a change in the annual rent from £10 per annum to one peppercorn on demand.

1427 Further to Item 2, the consultation document “Communities in Control: Real People, Real Power” was received by members.

1428 Further to Item 3, a copy letter from Ecclesbourne School previously circulated to parents was received by members.

1429 Further to Item 4, a copy letter from Ecclesbourne School previously circulated to parents was received by members.

1430 Further to Item 5, correspondence from the Derbyshire Development Plan joint advisory Committee regarding the withdrawal of the proposed Mineral and Waste Development Documents was received by members.

1431 Further to Item 6, members noted that Amber Valley Borough Council were now to charge for pre application planning advice.

Further to Item 7, members expressed an interest in the Buzz Ticket mobile youth Club

1432 Resolved: that the Chairman and Clerk sign the lease agreements for the Rose Garden at Duffield Library and return a copy of this to Derbyshire County Council.

1433 Resolved: that the Clerk seek further information about the Buzz Ticket mobile youth club.

Derbyshire Association of Local Councils

1434 All circulars having been previously circulated were received.

The Clerk confirmed that following on from circular 59/08 regarding the publication of personal contact details for Members of Parliament, the Monitoring Officer for Amber Valley had confirmed that personal contact details for Parish Councillors were not required to be published on the Parish Website, and that all contacts should be passed through the Clerk at the Parish Office.

1435 Resolved: that personal contact details for Parish Councillors are not published on the Parish Council website, but that contact be directed through the Clerk at the Parish Office.

Planning and Licensing Matters

1436 Members noted the Planning and Licensing Matters as detailed in Appendix 'C' information on which had previously circulated by the clerk. No representations were made.

Financial Matters

Details of the monthly payments and income to 13th January 2009, having been circulated prior to the meeting, it was:

1437 Resolved: that the Clerk's tabled monthly schedule of accounts for the month to 13th January 2009, in the sum of £6775.44, be initialled and approved, with cheques due signed by the members and the Clerk.

Details of the quarterly budgetary report including summary to 31st December 2008, having been previously circulated prior to the meeting, it was

1438 Resolved: that the Clerk's tabled quarterly budgetary statement and summary to 31st December 2008, showing actual income of £105,774 and actual expenditure of £74,780 be received, approved and signed by the Chairman and the Clerk.

Risk Management

1439 The Clerk highlighted that the lime tree on Eyes Meadow had been identified as an item of concern, and the Tree Warden at Amber Valley had been asked to look at it. The Warden had agreed to inspect the tree and report his recommendations to members as soon as possible.

Public Involvement with Duffield Parish Council

1440 The Clerk reported that progress continued in the updating of the website and items for the document library continued to be included.

Further to an email previously circulated, members considered the provision of hanging baskets for the village for the coming years. Based on the offer, that the price for the provision and maintenance of the hanging baskets be held to the price that was agreed for 2008/09, and that that price remains fixed for a further two years, it was

1441 Resolved: that an order for the provision and maintenance of hanging baskets for Duffield be placed with Premier 1 (UK) limited for the years 2009/10, 2010/11 and 2011/12.

Section 106 Funding

Further to the provision of a funding report by Councillor Short, members requested information on any time limits attached to the funding available.

1442 Resolved: that the Clerk contact Amber Valley to request information on the time limits attached to the s106 funding allocated to the Duffield area.

Date and Time of next meeting

1443 Resolved: that the next meeting of the Parish Council will be held on Tuesday 10th February 2009 in the Committee Room, Hazelwood Road, Duffield at 7.00pm.

The meeting closed at 8.14pm.

Signed _____ Date _____