

# Duffield Parish Council

## Minutes of the Meeting of the Open Spaces Committee held on Tuesday 24th February 2004 at 7.15 pm in the Committee Room, Hazelwood Road, Duffield

Present: Chairman: Councillor R Knibbs  
Councillors: Buckle, England, Hibbert, Rowlands, Storer

Also in attendance: D Thorn and Mrs J Almey - Advisors  
D R Bostock – Parish Clerk & R F O  
Mrs S Bygraves – Assistant Clerk/Treasurer

Apologies: Councillors Fletcher and A Woodings

### OS/01/04 Minutes

**Resolved:** that the Minutes of the Open Spaces Committee held on 21 October 2003, be confirmed as a correct record and signed by the Chairman, subject to the dates in item OS/25/03 5. on pp2, being amended to read 12<sup>th</sup> & 13<sup>th</sup> June 2004.

### OS/02/04 Matters Arising

Arising from item OS/25/03 10. on pp3, the Clerk reported that following his approaches to the Church regarding their proposed car park extension, no communication had yet been received.

Arising from item OS/25/03 Res. j) on pp5, Network Rail appear to have erected further bollards on the Cockpit Lane underpass, contrary to their earlier decision.

### OS/03/04 Eyes Meadow Matters

1. **Changing Rooms** – the Assistant Clerk confirmed that work on the refurbishment of the Changing Rooms was now virtually complete, with Nigel Bestwick recently returning to fit two new inspection chamber covers and effecting repairs to drainage system.

She also reported that the Parish Tidyman was progressing well with his winter project of re-decorating the Changing Rooms internally.

2. **Football Pitch Hire and Bad Debt**– the Assistant Clerk reported that we were approaching full occupancy of the pitches at the weekends this season, with three pitches taken (am) and one pitch (pm) on Saturdays & four pitches taken (am) and two (pm) on Sundays.

She also reported that she was trying to rotate the use of the pitches to minimise wear and tear.

The Clerk reported that Debt Management was largely under control, with one 3 month old debt of £46.00 (Breadsall FC) and three 1 month old debts in a total sum of £289.00 (White Hart FC, Derby Derwent League and Belper Cross Keys FC) only outstanding.

3. **New Car park** – the Clerk reported that due to the activities of the Millennium Meadow Conservation Trust in the vicinity, no progress had been possible on the Car Park drainage. He confirmed that the MMCT have promised to repair the damage to the Car Park as soon as the ground has dried out.

4. **Football Supervision** - the Assistant Clerk reported that things now seem to have settled down and good working routines established, with the various Supervisors. She also stated that the self-supervision experiment seems to be working well to the mutual benefit of the Parish Council and the teams' participating.

5. **Belper Steam & Vintage Event** – the Clerk advised members that he had received the official application form for the Vintage Event, which is to be held on the 12 & 13 June 2004.

He confirmed that a Site Meeting had been held to discuss road widening to improve access to the site, members present agreed with their proposals which were to be carried out at no cost to the Parish Council. However, the Vintage Event Committee did request the Parish Council for a reduction in site rental, due to the fact they would be incurring major costs in improving the site access.

The Clerk finally reported that he sensed some reluctance from the Vintage Event Committee to supply the Council with details of their 2003 accounts, as requested.

6. **Allestree F C** – the Clerk confirmed that at the Parish Council Meeting held on the 10 February 2004, Allestree F C and the Parish Council had signed their ten year lease document for the new football pitch, which is to be constructed near the Changing Rooms on Eyes Meadow.

He also reported, that Allestree F C had subsequently been advised by the Football Association, that their grant aid of the project was subject to the ten year lease being commenced from the date of the F A grant being forthcoming. Not from the 10 February 2004 as stated in the counterpart lease.

7. **Millennium Meadow** – the Clerk circulated members with copies of letters received from the Duffield Millennium Meadow Conservation Trust, regarding problems they were having with the Environment Agency in relation to their project.

8. **Notice Board** – the Clerk reported that the budget situation remained tight, however he stated that an order could be placed for the Notice Board if members wished. The Assistant Clerk reported that a similar timber Notice Board at the Cemetery was proving impossible to open during the damp winter weather.

9. **Lynn Lamb Memorial Seat** – the Clerk read out his response to Ms S A Mitchell, regarding her request to erect a memorial seat in memory of recently deceased Mrs Lynn Lamb who had been a great servant to the Village in recent years.

10. **Proposed Non Turf Pitch at the Cricket Club** – the Clerk circulated a copy letter from the Duffield Cricket Club, who were requesting to build a non-turf practice net on the Eyes Meadow facility. As the practice net will be constructed on Parish Council land, they have also asked that the Council to take ownership of the facility when it is completed. The Cricket Club has also amended their constitution to ensure that this asset of the Cricket Club would revert to the Parish Council, in the event of the Club's future dissolution.

Thereupon Councillors R Knibbs and J Rowlands, together with the Assistant Clerk and Mr D Thorn declared non-pecuniary interests in this matter and took no part in the debate or decision on this matter.

To assist members in their decision the Clerk circulated a financial paper on Third Party VAT implications.

11. **Fly Tipping** – the Clerk advised members that a fly tipping problem seems to be emerging on Eyes Meadow, with the removal of a load of builders rubble and another of vehicle tyres costing the Parish Council £197.49. He further reminded members and the public to remain vigilant in order to apprehend the culprits.

12. **Footpath between the Millennium Meadow and the Cricket Ground** – the Clerk circulated a copy of a letter he had received from Councillor Sartin, requesting that the above section of footpath be stoned up, as it becomes muddy during wet periods.

Page four

13. **Firework Display** – the Asst. Clerk canvassed the members' opinion regarding the holding of the Village Bonfire / Firework Display again this year

on Eyes Meadow. She confirmed that the 5 November was on a Friday night this year, that the Derby City event is being held on Sunday 7 November and that Thorntons at Belper are not certain to be having a display at all.

It was further stated that a £850.00 surplus was achieved last year.

14. *Trees on Donald Hawley Way* – the Clerk reported that the following quotations had been received for the cutting back of trees on Donald Hawley Way, to avoid damage to larger vehicles using the road:

	£
1) R A Bowmer	485.00
2) Ulyett Landscapes	775.00
3) Abbey Tree Care	980.00
4) Gardenscape	1,000.00
5) N T Killingley Ltd	1,100.00

The above quotations were opened at the 10 February 2004 Parish Council Meeting, with the quotation of R A Bowmer being accepted, together with his offer to remove a further two fallen trees from this same vicinity for a further £325.00.

**Resolved:**

- a) That arising from (3) above, the Tidyman digs out and investigates the existing gully on the new car park, as and when conditions permit.
- b) That arising from (5) above, the Clerk confirms the receipt of the Belper Vintage Event Committee's application to hold their event again in 2004 on Eyes Meadow and advises them that the Council's approval for their event is conditional upon them providing the details of their annual accounts for 2003, paying a returnable deposit of £500.00 and a site rental of £900.00.

That the Clerk also advises the Vintage Event Committee that their request for a token reduction in site rental, in view of their proposed expenditure on the access road, has not been agreed. Reminding them that the Council are themselves committed to large expenditure in cutting back trees impeding access to large vehicles on Donald Hawley Way at the request of their Committee and also that wear and tear on Donald Hawley Way will soon need to be addressed.

Page five

- g) That arising from (6) above, the Clerk confirms in a letter to Allestree FC, that the Parish Council agree to their recently signed Counterpart Lease for the provision of the new Eyes Meadow Football Pitch, to run for a ten year

period from the date of the receipt of their FA grant and not from the 10 February 2004 as stated in the lease.

- h) That arising from (7) above, the Clerk confirms with the Millennium Meadow Conservation Trust that the Parish Council accept their proposals for repairing the Council's new car park, providing two additional seats and an owl nesting box, all subject to Environment Agency approval.

That furthermore the M M C T be requested to place appropriate signs on all entrances to their site, advising of the potential hazards on the site, now that the wetland area has been created.

That the Clerk advises the Council's Insurer's of the recent changes on Eyes Meadow, resulting from the M M C T's activities.

- i) That arising from (8) above, the Clerk takes up the problems being experienced with the timber Notice Board at the Cemetery with the manufacturer, prior to purchasing further units of this type.
- j) That arising from (9) above, the Chairman and Vice Chairman be given authority to act, in relation to the provision of a memorial seat for Mrs Lynn Lamb on Eyes Meadow.
- k) That arising from (10) above, the Clerk advises the Duffield Cricket Club that they will be allowed to construct a non-turf pitch on Eyes Meadow, of which the Parish Council will take ownership, place the necessary order and pay all the costs, subject to the Cricket Club paying the net cost of the facility to the Parish Council, prior to any payment being released by the Parish Council.
- l) That arising from (12) above, the Clerk advises Councillor Sartin, that the Open Spaces Committee feel that the stoning up of the footpath between the Millennium Meadow and the Cricket Ground would not be appropriate.
- m) That arising from (13) above, the Assistant Clerk commences the development of a Bonfire / Fireworks Event for the coming year, on Saturday 6th November 2004 at Eyes Meadow on a similar basis to last year, whilst exploring other avenues for improvement of the event. That a suitable Working Group be set up, to achieve the above goals.

**OS/04/04 Gray Recreation Ground Matters**

1. **Football Pitch Hire** - the Clerk circulated a copy letter from the William Gilbert School, accepting the Council's proposal for an annual rental of the Gray Recreation Ground football pitch for a seven month season at £428.71 from 1 April 2004.

2. **Good Friday Football Match** – Councillor Storer requested permission for local residents to hold their Annual Good Friday Meningitis Charity Football Match on Gray Recreation Ground on 9 April 2004.

3. **Playground Equipment** – the Clerk circulated a copy letter and report from the Borough Council regarding the Disability Discrimination Act 1995, relating to Rights of Access to Play Areas, which comes into force on 1 October 2004.

3. **Dangerous Trees** - the Clerk reported on the following quotations, that had been received for the removal of the remaining diseased Lime tree and the large trunk which fell in last years storm, together with the grubbing out of all three roots and reinstating of the area, all on Gray Recreation Ground:

	£
1) Abbey Tree Care	1,000.00
2) R A Bowmer	1,386.00
3) GardenScape Company	1,450.00
4) Ulyett Landscapes	1,500.00
5) N T Killingley Ltd	1,950.00
6) Derbyshire Tree Services	2,730.00

The above quotations were opened at the 10 February 2004 Parish Council Meeting, with the quotation from Abbey Tree Care being accepted.

4. **Notice Board** – the Clerk reported that the budget situation remained tight, however he stated that an order could be placed for the Notice Board if members wished. The Assistant Clerk's comments regarding the difficulty in opening the wooden doors on this type of Notice Board in the winter period, were repeated.

5. **Future of Gray Recreation Ground** – the Clerk expressed his concern at minute F/03/04 of the Finance and General Purposes Committee, which seemed to cast some doubt on the future of Gray Recreation Ground.

**Resolved:**

- a) That arising from (1) above, the Clerk advises William Gilbert School that the Parish Council will produce a new updated agreement, based on the new agreed annual rental of £428.71 per annum, from 1 April 2004.
- b) That arising from (2) above, the Parish Council approve the request to hold the Annual Good Friday Charity Football Match on Gray Recreation Ground.  
That the Clerk organises the erection of the goal posts for the event and obtains a completed Indemnity Agreement, from the organisers of the event.
- c) That arising from (3) above, the Council await the provision of Definitive Guidelines in complying with the Disability Discrimination Act 2004 in relation to Play Areas, and in the meantime activates any repairs and improvements recommended by the Borough Council.
- d) That arising from (4) above, the Clerk takes up the problems being experienced with the timber Notice Board at the Cemetery, prior to purchasing any further units of this type.
- e) That arising from (5) above, the matter of the future of Gray Recreation Ground be revisited at the appropriate time.

**OS/05/04      Grounds Maintenance Contract**

The Clerk reported that the Grounds Maintenance Contract with Ulyett Landscapes was about to run into its fifth and final year and that work would shortly have to start in preparing a new Contract Document.

**OS/06/04      Dog and Litter Bin Emptying**

The Clerk advised members that he had recently written to the Borough Council advising them that they had been emptying our bins on Eyes Meadow and Gray Recreation Ground, since the 1 April 2002 and to date had not invoiced the Parish Council for the work.

He further confirmed that he had calculated the amount outstanding at the end of the current financial year would be £910.00 for 2002/03 and £938.12 for 2003/04.

**OS/07/04      B T C V**

The Clerk reported to members on Winter Edition of the Derbyshire Conserver magazine, which detailed work they had recently undertaken on the Millennium Meadow.

**OS/08/04      Budgetary Control for 2003/04, Approved Budget for 2004/05 and Income received to date in 2003/04**

The Clerk reported to members on the Income received to date in 2003/04, the current Budgetary Control situation and the Approved Budget for 2004/05 for the Open Spaces Committee, as follows:

Normal Expenditure

Budget	Budget	Actual	Comm	
	03/04	to date	-itted	
	£	£	£	£
Grounds Maintenance - Eyes Meadow 7,000	7,000	4,538	1,500	
Grounds Maintenance – Gray Rec Grd 2,000	2,000	1,419	500	
Emptying of Dog Bins 2,000	2,000	341	2,000	
Changing Rooms – energy & water 1,300	1,300	866	-	
Eyes Meadow – buildings & equipment 1,000	1,000	1,745	-	
Telephone 100	100	64	-	
Village Superintendent/Football Sup'n 1,500	2,500	1,292	-	
Tidyman	-	-	-	-
Supply Labour	500	-	-	-
Seating, Litter & Dog Bin prov'n & maint	-	-	-	-
Fly Tipping	-	162	-	-
	-----	-----	-----	----
---	16,400	10,427	4,000	
14,900	-----	-----	-----	----
---				

Exceptional Expenditure

Seating, Dog & Litter Bin Provision	-	559	-	
-				
Play Equipment – Gray Rec Grd 2,500	2,500	916	-	
Eyes Meadow – Changing Rooms	2,000	1,869	-	-
Eyes Meadow – Car Park 2,500	2,500	492	-	
Notice Boards	1,000	-	1,000	
-				

	Contingencies	1,000	-	-	
	-				
	Bonfire/Firework Display	-	1,880	-	
	1,800				
		-----	-----	-----	---
	----				
6,800		9,000	5,716	1,000	
		-----	-----	-----	---
---					
	<b>Combined Totals</b>	<b>25,400</b>	<b>16,143</b>	<b>5,000</b>	
	<b>21,700</b>				

Page nine

Income to date from Open Space Activities

	£
E M E Wayleave	17.63
Allestree FC	1,219.00
White Hart FC	565.00
Findern FC	224.00
Duffield 77 FC	601.27
Duffield Dynamos FC	718.50
Derby Derwent FL	645.50
Bridge Inn FC	330.00
Duffield Rangers FC	239.50
Community League	112.50
Little Eaton FC	201.00
Castle View Fund	79.47
Duffield CC	200.00
Orange	2,869.28
Belper Vintage Event	900.00
Breadsall FC	175.00
William Gilbert School	351.88
Mickleover 95 FC	8.50
Belper Cross Keys FC	266.00
Bonfire / Firework Display	850.00
	-----
	£10,609.03
	-----

**Resolved:** that the above Budgetary Control and Income situation be noted, together with the approved budget for the 2004/05 financial year.

**OS/09/04 Date of Next Meeting**

**Resolved:** that the next meeting of the Open Spaces Committee will take place at 7.15pm on 18 May 2004.

There being no other business to discuss the Chairman closed the meeting at 9.05pm.

Signed ----- Date -----