

Duffield Parish Council

Minutes of the Meeting of the Open Spaces Committee held on Tuesday 22nd February 2005 at 7.15 pm in the Committee Room, Hazelwood Road, Duffield

Present: Chairman Councillor D Hibbert
Vice Chairman Councillor Mrs S Fletcher
Councillors: Buckle, England, Rowlands, Storer and A Woodings

Also in attendance: D Thorn - Advisor
D R Bostock – Parish Clerk & R F O
Mrs S Bygraves – Assistant Clerk/Treasurer
W Lenton – Risk Advisor
Two Borough Council Dog Wardens (part)

Apologies: Councillor Knibbs and Mr M Grace & Mrs J Almey

OS/01/05 Minutes

Resolved: that the Minutes of the Open Spaces Committee held on 2 November 2004, be confirmed as a correct record and signed by the Chairman.

OS/02/05 Matters Arising

Arising from item OS/26/04 Res. d) on pp4, the Clerk reported that the donations from the 2004 Firework Event were corrected as follows: a) £60.00 Civil Aid, b) £50.00 Fire Service, c) £100.00 Air Training Corps, d) £30.00 Scouts.

OS/03/05 Dog Fouling and Control

Two Borough Council Dog Wardens made a short presentation to members. The Clerk circulated copies of five responses to the Council's Newsletter Appeal, for comments regarding dog related issues within the Parish.

The Dog Wardens confirmed that they are now able to take witness statements and use them to prosecute various dog related offences. They confirmed that the maximum fine for a dog not wearing a named dog collar was £3,000 and that they do provide a £17.60 identity chip service, however this does not relieve dog owners of the requirement to have a named dog collar on their animal.

They also confirmed that they used both marked and unmarked vehicles and visit Duffield at least twice per month. Apparently the Police are responsible enforcing the Dangerous Dogs Act, including dog on a dog and threatening behaviour.

Warning letters are sent out to dog owners on suspicion of dog related offences, based on evidence from an eye witness, this evidence can include vehicle registration number of the offending owner.

Members thanked the Dog Wardens for their attendance at the meeting. They also requested them to give some attention to the area of the footpath network, linking the Hawley Development to Snake Lane and on the footpath that passes the Meadows School to Meadow Vale.

Resolved:

a) that subject to the originators of the dog related letters received from members of the public agreeing, the Clerk passes copies of the letters to the Dog Wardens for further action.

b) that on the proposal of Councillor Woodings, seconded by Councillor Storer dogs be kept on a lead on Eyes Meadow, Millennium Meadow and Gray Recreation Ground, and that dogs be banned from the Childrens Play Area on Gray Recreation Ground.

OS/04/05 Eyes Meadow Matters

1. **Football Pitch Hire and Bad Debt** – the Clerk reported that hire revenues were still down in the current year. The Clerk further advised members that there was currently no long-term bad debt, with only three recently issued invoices unpaid, one for Borrowash Utd (£30) and the others for the Millennium Meadow Conservation Trust in the sum of (£216.49).

The Assistant Clerk reported that self-supervision costs were also currently down.

2. **Changing Rooms** – the Assistant Clerk reported on a letter from Duffield 77 FC, in which they apologised for a recent incident, when they left the Changing Rooms in an appalling state, at a time when they were supposed to be self-supervising.

3. **New Car park** – the Clerk reported no further progress by the Millennium Meadow Conservation Trust in repairing the car park, due to poor ground conditions.

He also reported on the design and quotation from C Dibb, General Engineering, for alterations to the main Vehicle Height Barrier at Eyes Meadow in order to make it more user friendly, in the sum of £325.00.

4. **Belper Steam & Vintage Event** – the Clerk reported that the Vintage Event Committee had advised him that the revised dates for their 2005 Event on Eyes Meadow, were the 11 and 12 June 2005.

5. **Duffield Carnival** – the Clerk confirmed that the Duffield Community Association, are to hold their annual Carnival on Eyes Meadow on the 25 June 2005 and were proposing not to host a funfair this year.

6. **Allestree F C** – the Clerk circulated copies of letters dated 15 August and 13 December 2004, between the Duffield Branch of the Labour Party and the Parish Council for members information and confirmed that the Labour Party had now raised an official complaint on the topic.

7. **Millennium Meadow** – the Clerk reported on a letter from the Council's Insurers Allianz Cornhill, which confirms their acceptance of the Deep Water signage, put in place by the Conservation Trust. They also reiterated the need for the Conservation Trust to carry their own Public Liability Insurance to cover their own legal liabilities.

The Clerk also advised members that he had received no response from the Conservation Trust, regarding the Council's offer to relieve them of 50% their dog bin provision and maintenance costs.

8. **Firework Display** – the Assistant Clerk reported that the Parish Council had broken even over the last two years with the provision of this event. She suggested that this year's event could be held on 5 November 2005, which falls on a Saturday. It was further suggested that savings could be made by using firemen or other privately trained individuals to mount the display and bonfire.

9. **Church Drive** – the Clerk advised members that he had invited eight Contractors to quote for the removal of five dangerous Crack Willow trees and one small Alder tree on land owned by the Parish Council, adjacent to the Church Car Park on Church Drive.

Arising from the above invitation, four quotations were opened and signed by members and the Clerk, thus generating the following quotations in order of price:

£

1) R A Bowmer, 31 Shaw Lane, Holbrook –
620.00

2) N T Killingley, Mansfield Road, Temple Normanton -
805.00

3) Abbey Tree Care, 1 Quarry Road, Morley –

850.00

- 4) Ulyett Landscapes Ltd, High Street, Blidworth –
950.00

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10. **Bowling Green and Pavilion** – the Clerk advised members that Outline Planning Permission was not required for this proposal and therefore a full Planning Application was now required. He further reported that the Parish Council would benefit from a reduced planning fee of £110.00. Members present considered that the Parish Clerk had not got the time available to design this project.

11. **Church Drive Visibility Splay** – the Clerk reported that arising from a request from Mr & Mrs Saunders of Derwent Close, Makeney Road, Duffield to transfer the ownership of the visibility splay at the junction of Church Drive and Makeney Road to them, a Site Meeting had been provisionally called for 10.00am on Saturday 5 March 2005.

12. **Notice Boards** – the Clerk reminded members of County Councillor Clark's offer to help fund Notice Boards on Eyes Meadow and Gray Recreation Ground and advised them that Oak and Aluminium would cost £605.00 and £338.00 respectively per unit.

Resolved:

- a) That arising from (1) above, a review of Changing Room and Football Pitch charges takes place at the next Open Spaces Committee.
- b) That arising from (2) above, the Assistant Clerk places a list of Self Supervision Rules in the Changing Rooms, for future reference by Self Supervising teams.
- c) That arising from (3) above, the Clerk instructs C Dibb, General Engineering to alter, repair and paint yellow the Main Eyes Meadow Entrance Height Barrier, all for the sum of £325.00.

Furthermore, that the Clerk requests the above Contractor to paint the other two Eyes Meadow barriers in yellow paint also, at the same time.

- d) That arising from (7) above, the Clerk advises the Millennium Meadow Trust of the content the Council's Insurers letter of 18 February 2005.
- e) That arising from (8) above, the Assistant Clerk explores the various possibilities for mounting a more cost effective Firework Display this year.
- f) That arising from (9) above, the quotation of R A Bowmer for the felling and removal of six trees on Church Drive, Duffield be accepted in the sum of £620.00.

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- g) That arising from (10) above, the Clerk advises the Duffield Bowls Club that they must come up with firm proposals for the new bowling green and pavilion on Eyes Meadow, together with a viable planning scheme.
- h) That arising from (11) above, the Clerk confirms with Mr & Mrs Saunders, that members of the Open Spaces Committee will attend a Site Meeting at the junction of Church Drive and Makeney Road at 10.00am on Saturday 5 March 2005.
- i) That arising from (12) above the Clerk places an order with Filcris Ltd to provide 2No. Single Door (4No. x A4) Aluminium Notice Boards for use at Eyes Meadow and Gray Recreation Ground.

OS/05/05 Gray Recreation Ground Matters

1. *Play Facilities in Duffield* – the Clerk reported that once responses are received from the Borough, DALC and the Parish Plan initiative, a long term play provision plan needs to be instigated. He also stated that the removal of regular league football from Gray Recreation Ground had given more opportunities for improving facilities for general play.

Councillor Woodings suggested that a list of Play facility desires for Section 106 funding should be formulated, arising from indicators gleaned from the Parish Plan exercise. He also agreed to provide the Clerk with details of other Parishes in Amber Valley that fund their own play facilities.

2. *Playground Equipment* – the Clerk recommended that the Parish Council employ ROSPA to carry out a one off inspection of the Play Area and a risk assessment of the potential water hazards on Eyes Meadow.

3. *Car Parking on Gray Recreation Ground* - the Clerk reported that C Dibb had been instructed to repair the single post vehicle barrier on Gray Recreation Ground.

4. *Private Accesses onto Gray Recreation Ground* – the Clerk reported that he had served notice on eight occupiers of properties surrounding Gray Recreation Ground, who had created openings in their boundaries to give access to the recreation ground. He further confirmed that to date, three householders had returned the Acknowledgement of Access forms, with a further five awaited.

Resolved: that arising from (2) above, the Clerk establishes if the Borough Council will help with a regular inspection regime of the Gray Recreation Ground Play Area, before approaching ROSPA.

OS/06/05 Budgetary Control and Income received for 2004/05 and the Budget Approved for 2005/06

The Clerk reported to members on the expenditure and income received in 2004/05, together with the Approved Budget for 2005/06, for the Open Spaces Committee, as follows:

Normal Expenditure

	Budget 04/05	Actual 04/05	Actual 05/06	Budget
	£	£	£	£
05/06				
Grounds Maintenance - Eyes Meadow 9,000	7,000	7,464	-	
Grounds Maintenance – Gray Rec Grd 2,500	2,000	942	-	
Emptying of Dog & Litter Bins 1,000	2,000	(2,000)	-	
Changing Rooms – energy & water 500	1,300	408	-	
Eyes Meadow – buildings & equipment 500	1,000	465	-	
Telephone 100	100	69	-	
Football Sup'n 1,000	1,500	301	-	
Fly Tipping 500	-	-	-	
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	14,900	11,649	-	
15,100	-----	-----	-----	-----

Exceptional Expenditure

Seating, Dog & Litter Bin Provision 500	-	504	-	
Gray Rec Grd - Infrastructure 1,500	2,500	1,076	-	
Eyes Meadow - Infrastructure 2,500	2,500	485	-	
Notice Boards	-	-	-	-
Bonfire/Firework Display 2,200	1,800	2,100	-	
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	6,800	4,165	-	
6,700	-----	-----	-----	-----

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Combined Totals	21,700	15,814	-
21,800			

2004/05 Income from Open Space Activities

	£
Duffield Cricket Club	200.00
Football Pitch Hire	2,939.00
Orange Telecoms	4,000.00
EMElectricity	18.00
Vintage Event & Carnival	1,000.00
William Gilbert School	429.00

	£ 8,586.00

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Resolved: that the above Budgetary Control and Income situation for 2004/05 and the approved budget requirement for the 2005/06 financial year be noted.

OS/07/05 Grounds Maintenance Contract

The Clerk advised members that thirteen contractors had been issued with tender documents for the above scheme.

Members then proceeded to open the six tenders received, and two members and the Clerk duly signed the Summary Sheet in each instance to confirm them as valid tenders.

The tenders received were as follows:

	£
1) Ulyett Landscapes Ltd, Blidworth, Notts	19,179.05
2) Vale Grounds Management, Ruthin, Denbighshire	22,594.41
3) Garden and Exterior Services, Kilburn, Belper	26,183.00
4) Countrywide Grounds Maintenance, Wilmslow,Cheshire	26,721.81
5) The Gardescape Company, Bilsthorpe, Notts	46,256.00
6) AC Landcaping Service, Denby Village, Derbys	60,700.00

Resolved: that the Clerk checks and analyses the above tenders and reports back to the Parish Council meeting to be held on the 8 March 2005.

OS/08/05 B T C V

The Clerk reported to members on the content of the January/March 2005 edition of the Derbyshire Conserver magazine.

OS/09/05 DCC – Greenwatch Awards 2005

Members noted that nominations are required for the 2005 DCC Greenwatch Awards.

OS/10/05 Date of Next Meeting

Resolved: that the next meeting of the Open Spaces Committee will take place at 7.15pm on 17 May 2005.

There being no other business to discuss the Chairman closed the meeting at 9.20pm.

Signed ----- Date -----