

# Duffield Parish Council

## Minutes of the Meeting of the Recreational Committee, held, in the Committee Room, Hazelwood Road, Duffield on Monday 24<sup>th</sup> June 2008 at 7.00pm.

Present: Chairman: Councillor P Greenwood  
Councillors: Buckle, Garner, Knibbs, Rice, Rowlands, A Woodings

Also in Attendance: Mrs S Bygraves - Clerk  
Mr Chris Johnson – DCA Advisor

### Election of Chairman

On the proposal of Councillor Christopher Garner, duly seconded by Councillor Anthony Woodings, it was unanimously:

- 1186 Resolved:** that Councillor Paul Greenwood be elected Chairman of the Recreational Committee for the ensuing year.

### Election of Vice Chairman

- 1187** The election of a Vice Chairman for the Recreational Committee was held over until the next meeting.

### Election of Advisors to the Committee

On the proposal of Councillor Pauline Buckle, duly seconded by Councillor Richard Knibbs, it was unanimously:

- 1188 Resolved:** that Mr. D Crowson, Mr. T Hodson, Mr. J Raw, and Mr. K Redfern be requested to continue to act as footpath advisors to the Recreational Committee, and that they be requested to present their reports to members at the October meeting.
- 1189 Resolved:** that Mr. C Johnson and Mrs. J Almey from the Duffield Community Association and a representative from Duffield Cricket Club be requested act as advisors to the Recreational Committee.

### Apologies for Absence

- 1190** Apologies for absence were received from Councillors Short

### **Terms of Reference**

The Committee reviewed the Constitution and Terms of Reference adopted by the Parish Council at their meeting in June 2006 under minute reference 139. Following a review of the constitution and in line with standing orders it was:

- 1191 Resolved:** that the Constitution and Terms of Reference of the Recreational Committee be reaffirmed, as attached to these minutes.

### **Declaration of Members Interests**

- 1192** None were declared

### **Items for Exclusion**

- 1193** None were noted

### **Minutes of the Meeting of the Recreational Committee**

- 1194** Members did not review the minutes of the meeting of the Recreational Committee held on 28<sup>th</sup> February 2008 but noted their adoption by the Parish Council at their meeting of 13<sup>th</sup> May 2008 under the provisions for approval in minute reference 129

### **Update of Action Plan**

An update on the action plans for items outstanding at 24<sup>th</sup> June 2008 was given and is attached in Appendix A.

- 1195 Resolved:** that item 1028, to seek tenders for the resurfacing of cockpit lane, be placed on hold until a response had been received from Derbyshire County Council concerning their responsibility for the footpath.

### **Eyes Meadow Development**

The Clerk confirmed that following consultation with the planning office it has been established that the existence of photographic evidence of the storage shed is sufficient to protect its footprint should it be required in the future development of the site. Quotations for the demolition of the building, including the removal of the concrete base had been received and were presented to the meeting.

- 1196 Resolved:** that the quotation from Cawarden Demolition Ltd for £3750.00 be accepted subject to appropriate licenses, notices and risk assessments being in place.

Further to a site visit at Eyes Meadow with a number of Councillors it had been identified that a number of shrubs and trees would need to be removed prior to the commencement of the tree inspection programme. A cost for this work had been obtained from Mr. Richard Bowmer. Councillors recognised that Mr Bowmer often carried out work for the Council

as his prices were generally more competitive and his work of a standard necessary for public open spaces.

- 1197 Resolved:** that two additional quotations be sought for the tree and shrub removal work at Eyes Meadow. It was further agreed that work should be undertaken as soon as possible, and a time limit of one month be placed on the quotations.

In considering the future development of Eyes Meadow the Chairman suggested that a discussion group be formed to consider a strategy for the future development of Eyes Meadow and that this should be reported to members at their September meeting. It was:

- 1198 Resolved:** that a discussion group meet at The Committee Room, Hazelwood Road, on Tuesday 22<sup>nd</sup> July at 7.00pm to put together recommendations for the future development of Eyes Meadow. All members of the Recreational Committee were invited to attend.

### **Section 106 Funding Report**

- 1199** The Clerk reported that information expected from Amber Valley Borough Council concerning the position of s106 funding available for Duffield would not be available until July as the database detailing this was still under construction.

### **Policy on Memorials in Open Spaces and Cemeteries**

Further to the distribution of a draft policy on the placement of memorials on Parish Council land it was:

- 1200 Resolved:** that the adoption of the policy be recommended subject to the deletion of the term “park” from the policy document.

### **Application for Memorial Bench at Eyes Meadow, Duffield**

Following an application from Mr. Marchant for a memorial bench at Eyes Meadow, it was:

- 1201 Resolved:** that permission for a bench made of recycled plastic be granted and that its location, as detailed to members, be approved.

### **Bye Laws**

The Clerk reported that following concerns raised by members of the public concerning the flying of model aircraft on Eyes Meadow, this matter had been raised with Derbyshire Police Authority. The advice given was that the Council’s bye laws should now be updated to specifically take this type of activity into account. It was noted however that nuisances of this type were actionable under bylaw 13 and this gave power to the clerk to prevent the activity.

- 1202 Resolved:** that a copy of the current byelaws together with proposed changes be forwarded to all members for consideration and input. It was further
- 1203 Resolved:** that the activity of flying model aircraft be prevented on Duffield Parish Council land through the current bylaws by the enactment of section 13 of Duffield Parish Council bylaws as approved by the Secretary of State for the Home Office on 23<sup>rd</sup> February 1978.

### **Wedding Reception Request**

Following an application to hold a wedding reception from Ms E Freeman at Eyes Meadow it was:

- 1204 Resolved:** that the application be approved, subject to a fee of £100 and an agreement that any damage caused to the site or entrance be covered by the applicants insurance.

### **Additional Litter Bins and Goal Posts on Gray Recreational Ground**

Following the success of the playground it has become apparent that the current bin provision and mini football posts was insufficient to meet demands. It was

- 1205 Resolved:** that an additional bin and football post be purchased for the site as soon as possible.

Councillors also received correspondence from Master Duncan Sword and his friends to request facilities for older children including a skate park , BMX park, or all weather play surface.

- 1206 Resolved:** that the Clerk write to Master Duncan Sword thanking him for his letter and inform him that the Parish Council will be holding a special meeting to discuss the provision of youth activities.

### **Control Order for Grays Recreational Ground**

Following discussions regarding the implementation of Dogs on Leads at Gray Recreational Ground, the Clerk reported that a control order would be required to ensure that this was enforceable. Having considered all options it was:

- 1207 Resolved:** that Amber Valley be requested to enact measures for the introduction of a control order for dogs on leads at Grays Recreational Ground.

### **Tenders for Grounds Maintenance Contract**

The Clerk confirmed that the current grounds maintenance contract would expire in April 2009 and contracts would be required for approval by members in the autumn. It was:

**1208 Resolved:** that a draft contract would be forwarded to Councillor Woodings for his comments further to advice being sought about the contract from Landscape Services at Amber Valley Borough Council.

**Budgetary Update 2008/09**

A summary of the budget and forecast for the coming year was presented to members as detailed:

**Duffield Parish Council  
Budgetary Forecast 2008/09  
Recreational Committee Report 24<sup>th</sup> June 2008**

	Actual	Forecast &Updated Budget	Budget
<b>Recreation Income</b>			
1501 Cricket Club Rent		230	230
1502 Eyes Meadow Rent		1,150	1,150
1503 Gray Rec Rent		490	
1504 Sport facilities	2700	4,393	4,393
1505 Orange		6,224	6,224
1506 Income fireworks		2,500	2,500
<b>Sub Total</b>	<b>2700</b>	<b>14,987</b>	<b>14,497</b>

Recreational Expenses	Actual	Forecast &Updated Budget	Budget
1520 Eyes Meadow Security/parking	0	6,000	2,500
1521 Contractor Eyes Meadow	28	10,200	9,476
1522 Eyes Meadow light/heat/water	285	2,100	891
1524 Licensing	0	0	0
1523 Eyes Meadow building /equip	198	4,000	1,172
1525 Contractor Gray Rec	220	1,700	2,246
1526 Gray Rec maintenance	0	0	0
1530 New Playground	395	0	0
1531 Playground Opening	516	0	0
1535 Football supervision	0	0	0
1536 Annual fireworks display		1,800	2,198
1537 Fly tipping	0	0	0
1539 Dog bins	0	0	0
1541 Trade refuse	215	215	417
1540 Litter Bins	0	0	0
1542 Miscellaneous	0	0	0

1550	Footpaths	0	453	453
1551	Resurfacing Donald Hawley Way	0	2,000	2,000
1552	Resurfacing Cockpit Lane/DCC adoption	0	0	0
1553	Gray Rec Development	0	0	0
1554	Resurfacing Chestnut Close	0	2,000	2,000
1555	Annual Footpath Maintenance	0	1,500	1,500
1556	Church Car Park	0	2,000	2,000
	<b>Sub Total</b>	<b>1857</b>	<b>33,968</b>	<b>26,853</b>

Based on the figures presented there was an expected overspend on this committee for the coming year due to anticipated costs associated with the demolition of the storage shed at Eyes Meadow. Following discussions it was:

**1209 Resolved:** that the Budgetary report as presented be referred to the Finance and General Purpose Committee for approval of a virement to cover the overspend identified.

#### **Date and Time of the Next Meeting**

**1210 Resolved:** that the next meeting of the Recreational Committee take place will take place on Tuesday 28<sup>th</sup> October 2008 at 7.00pm, in the Meeting Room on Hazelwood Road, Duffield.

Signed \_\_\_\_\_ Date \_\_\_\_\_